

## MSPO CERTIFICATION SUMMARY REPORT

### BORNEO AGRO-RESOURCES SDN BHD [PALM OIL MILL]

<b>STANDARD:</b>	MS2530-4:2013 (Part 4) General Principles for Palm Oil Mills	
<b>PALM OIL MILL:</b>	Borneo Agro-Resources Sdn Bhd (Palm Oil Mill) Lot 29, Block 10, Lavang Land District 97000, Bintulu, Sarawak	
<b>OWNED BY:</b>	Borneo Agro-Resources Sdn Bhd (312929-A) 2 <sup>nd</sup> Floor, No.91-93, Jalan Kampung Nyabor, 96000, Sibul, Sarawak.	
<b>PROJECT REF NO:</b>	BQ/BAR/005-1/05/19	June, 2019
<b>CERTIFICATION BODY:</b>	BQAS Certification (M) Sdn Bhd (11179994-x) Sublot 6, 2 <sup>nd</sup> Floor, Block A, Kings' Center, Simpang Tiga, 93350, Kuching, Sarawak.	
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	Website:	<a href="http://www.bqas.com.my">www.bqas.com.my</a>
<b>Documented by:</b>	Wilfred S Landong	July 2019
<b>Certified by:</b>	Patrick Sibat Sujan	July 2019
<b>Certificate Issued on:</b>	1st August, 2019	Certificate No: BQAS 005-1
<b>Validity Date:</b>	1st August, 2019 to 31st July, 2019	

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## EXECUTIVE SUMMARY

Borneo Agro-Resources Sdn Bhd (BARSB) as a group, owned and operate 1 Palm Oil Mill and 3 Plantations. This is an Initial Certification Audit under **MSPO MS2530-4:2013**. Borneo Agro Resources Palm Oil Mill (BARPOM) is wholly owned by BARSB.

The assessment method follows principles of **3P** (Paper, Practice & People)

This certification assessment is a sampling process where management systems effectiveness & efficiency are confirmed via an Audit Trail that the Auditor established to make an accurate conclusion.

BARPOM, sited on a 14.5HA land (leased from the State of Sarawak with title validity date from July 1999 till July 2059) is located at Geo-coordinates N3°16.352' E113°25.361' in the Bintulu Division of Sarawak; with estimated distance of approximately 36 kilometres from Bintulu Town. Established in 2013 the Mill began commercial operation in Jan 2014. The following are pertinent information:

- Mill has 109 employees: 40 local/69 foreign
- MPOB License No / Expiry date: 5800 2800 4000 / 31 03 2020
- Production capacity is 75 metric ton (MT) of fresh fruit bunch (FFB) per hour.
- FFB supply base: own Plantations @ 40% / other dealers, plantations & smallholders @ 60%
- Projected volume of FFB processed for 2019: 311,480 Metric ton
- Oil extraction ratio (OER) @ 20.60%; Kernel extraction ratio (KER) @ 4.0%
- Projected production volume for 2019: Crude Palm Oil (CPO) @ 64,164 MT & Palm Kernel (PK) @ 12,459 MT
- Projected pricing for 2019: CPO @ RM2000/- per MT / PK @ RM1400/- per MT

Stage 1 Audit was conducted on 25 & 26 Feb 2019 & Stage 2 on 11 & 12 April 2019 respectively. 4 Auditors were assigned to do the Assessment; clocking a total of 10 Mandays to complete the Audits.

Assessments were done at Mill Site Office and Mill proper at both Stages of the Audit. 4 Mandays was allocated to assess Mill and Mill operations. Information & data were systematically gathered & documented from interviews, observations of process and activities, field audits & review of documentations and records.

There were 6 Findings in Stage 1 Audit classified as AWF (acceptable with findings noted); in areas of Internal Audit, Management Review, Boundary markings of the land, Social Impact Assessment (SIA), Employee Safety & Health, Water Management Plan. The corrective action report (CAR) for these findings were closed out on 07 04 2019.

In Stage 2 Audit 1 OFI (opportunity for improvements) was recorded; in respect of documentation of Business Management Plan. The corrective action report (CAR) for these findings were closed out on 06 June 2019.

In both Audit Stages, dialogues and interviews were conducted with staffs, Mill workers, Local community representatives, contractors & stakeholders to gauge understanding of MSPO principles, applications & its importance and relevance to sustainable growth and production of palm oil products. Also assessed were their opinion on working & business relationship with BARPOM Management and this was found to be positive, cordial & mutually beneficial.

Local communities are allowed access and use of roads within the Mill & Plantation. BARSB assist in maintaining roads leading to longhouses surrounding the Mill & Plantation as and when requested by the communities as part of its Corporate Social Responsibility program.

Plantation employees are remunerated well above minimum wage; and living & housing conditions in the Mill Staff & Workers Quarters meet all requirements of health & safety regulations & the relevant Housing Act. Available amenities in BARPOM include treated water, domestic waste collection & disposal, electricity and telecommunication services. Other facilities provided include, Surau, Chapel, nursery & kindergarten school, badminton hall, school bus, playground etc.; provided for welfare and benefits of the employees. Local communities who are suitably qualified are given priority to work at the Mill.

BARPOM has complied & conformed to MSPO Certification standards, conditions & requirements.

Conclusively, the Lead Auditor therefore recommended that BARPOM be certified under MSPO Standards MS2530-4:2013 (Part 4 – General Principles for Palm Oil Mills).

**1. INFORMATION: CERTIFICATION ASSESSMENT**

1.1.	Type of Certification Assessment	<input checked="" type="checkbox"/>	Initial Certification / Main Audit
		<input type="checkbox"/>	Annual Surveillance Audit
		<input type="checkbox"/>	Re-certification Audit
1.2.	Scope of MSPO Certification	<input type="checkbox"/>	Production of Sustainable Fresh fruit Bunch from:
			Total Oil Palm Planted Area:
			Total Certified Area:
		<input checked="" type="checkbox"/>	Sustainable Management of Palm Oil Mill with 75MT/Hour
1.3.	MSPO Standards	<input type="checkbox"/>	PART 3: MS2530-3:2013
		<input checked="" type="checkbox"/>	PART 4: MS2530-4:2013
1.4.	Maps [Refer Attachments]	<input checked="" type="checkbox"/>	Location
		<input type="checkbox"/>	Boundary
		<input checked="" type="checkbox"/>	Mill Layout
		<input type="checkbox"/>	Soil
	Geographical Coordinates		N3°16.352' E113°25.361'

**2. INFORMATION: CERTIFIED ENTITY**

Name of Entity:	Borneo Agro-Resources Sdn Bhd (Palm Oil Mill)	
Location:	Lot 29, Block 10, Lavang Land District 97000, Bintulu Sarawak.	
Wholly owned by:	Borneo Agro-Resources Sdn Bhd	
Main Office Address:	2 <sup>nd</sup> Floor, No 91-93, Jalan Kampung Nyabor, 96000, Sibul Sarawak.	
Management/Contact Details:		
Mr. Hii Yik Ping Managing Director	Tel: 084 325 833 Mobile: 016 522 8338	Email: hiiyp@yahoo.com Fax: 085 680 113
Mr. Ling Pick Tung Mill Manager	Mobile: 019 889 8088	Email: barpom312929@gmail.com
MPOB License No:	580028004000	Expiry Date: 31 12 2019
Scope of Activity:	Menjual dan Mengalih	FFB, PK, CPO, SPO
	Membeli dan Mengalih	FFB
	Menyimpan	PK, CPO, SPO



	Mengilang	FFB
Production Capacity:	75MT per hour	
Est. FFB volume 2019	311,480MT	
Extraction Ratio:	OER: 20.60%	KER: 4.0%
Est. Production Volume 2019	CPO: 64,164MT	PK: 12,459MT
Projected Pricing 2019	CPO: RM2000/- MT	PK: RM1400/- MT
Date of Certification: 1st August, 2019	Validity: 1st August, 2019 to 31st July, 2019	
Other Sustainability Certification:	Nil	

### 3. ASSESSMENT PROCESS

#### 3.1. CERTIFICATION BODY **BQAS CERTIFICATION [M] SDN BHD**

##### 3.1.1. THE AUDIT TEAM

Audit Stage	Name:	Role
Stage 1	Wilfred S Landong	Lead Auditor
	Charles Tibok	Auditor
	Douglas Alau Tayan	Auditor in Training
Stage 2	Wilfred S Landong	Lead Auditor
	Maxwell S Landong	Auditor in Training

A.	Wilfred S Landong	Lead Auditor
Qualifications:		
<ul style="list-style-type: none"> <li>Advanced Dip in Business &amp; Management, UK</li> <li>Degree in Marketing, UK</li> <li>Masters in Marketing, UK</li> <li>Successfully completed MSPO Lead Auditor Course (Pioneer Group) on 30<sup>th</sup> Jan, 2015</li> </ul>		
Working Career & Experience:		
Year ended	Employer	Highest Job
1980	Cigarette Importers & Distributor	Area Executive
1990	Sebor Sarawak Sdn Bhd	Divisional Manager
1997	Gillette (M) Sdn Bhd	Country Manager
1999	Zuelling (M) Sdn Bhd	Sales & Marketing Director
2002	TimeDotCom. Bhd	Vice President
2012	Sarawak Forestry Corporation Sdn Bhd	General Manager
Present	BQAS Certification (M) Sdn Bhd	Managing Director
Relevant MSPO Related Credentials:		
Sarawak Forestry Corporation SB		

- Pioneer GM of Sarawak Forestry Corporation SB (SFC), a wholly owned Company of Sarawak Government; responsible for formulating and implementing the Company's organization structure, policies, regulations, procedures etc. Custodian of accreditation & certification related to management of Protected areas & Biodiversity conservation.
- During tenure of office, Certification achieved included ISO9001 (2004), ISO14001(2004), OHSAS1800 (2007)
- Intimate knowledge of sustainable forestry management and regulatory requirements enhanced a clear perspective & understanding of how palm oil industry should be managed sustainably.
- Highly conversant & knowledgeable on Sarawak Forests Ordinances, Wildlife Protection Ordinance, Land Code, Native/NCR land laws; easily can relate and apply to governance and implementation of MSPO Principles & guidelines.

B.	Charles Tibok	Auditor
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Qualifications

- Bachelor of Science (Hons) in Quantity Surveying, UK
- Successfully completed MSPO Lead Auditor Course in 2017

Working Career & Experience

- Asst. Project Coordinator: WWF Malaysia
- Senior Quantity Surveyor/Deputy Director (Contracts): University Malaysia Sabah
- Manager, Contracts: SCHB Engineering Services Sdn Bhd
- Senior Quantity Surveyor: DRB Hicom Bhd
- Senior Quantity Surveyor: Sabah Housing & Town Development Authority
- Quantity Surveyor: Bumiputera Participation Unit, Kota Kinabalu

Relevant MSPO Related Credentials:

- Auditing experiences with 2 Universities in Sabah
- External Auditor for Marine Protected Areas for Sabah Parks
- Completed QMS MS-ISO-2008 in 2009
- Completed QMS MS-ISO-2000 in 2007
- Internal Quality Auditing: 2007
- Risk Management: 2005
- Total Quality Management: 1994

C.	Douglas Alau Tayan	Auditor in Training
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Qualifications

- Diploma in Agriculture Science, UPM. Malaysia
- Bachelor in Agriculture, USA
- Masters in Agriculture Science
- Completed ISO 14001 Lead Auditor Course 2015
- Completed MSPO Auditor Course on 15 June, 2017
- Completed MSPO Peer Reviewer Course on 26 October, 2017

Working Career & Experience:

Year Ended	Employer	Highest Job
2004	Edward & Sons Sdn Bhd	General Manager
1998	The Borneo Sun Newspaper Sdn Bhd	General Manager
1995	Universiti Pertanian Malaysia	Lecturer
1982	Universiti Pertanian Malaysia	Assistant Agriculture Officer

Relevant MSPO Related Credentials:

- Consultant for EIA Studies & Project Feasibility Studies in Sarawak and Sabah; From 1987 till present; total of 27 projects including 5 on Plantation Feasibility Studies for SALCRA and Sime Darby Plantations in Sarawak.
- MSPO MS2530:2013 Consultant for 5 Plantations in Sarawak (since 2017)
- Contractor for Felcra Bhd Oil Palm Plantation Projects in Sarawak (1995-1998)
- Managing Consultant & Partner to WKN Nursery & Plantations Sdn Bhd from 2009 till present.
- Consultant to Megah Hijau Palm Oil Plantation, Kuching (2011 till present)
- Manager & Partner to Sg Kedang Oil Palm Plantation at Simunjan, Sarawak (2011 till Present)

D.	Maxwell S Landong	Auditor in Training
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Qualifications

- Advanced Diploma in Veterinary Science, UPM
- Bachelor of Science (Hons) in Resource Economics, UPM
- Masters of Science in Human Resource Development, UPM
- Completed Train the Trainer Course by HRDF in August 2018
- Completed MSPO Auditor Course in July 2018

Working Career & Experience:

Year Ended	Employer	Highest Job
2018	SALCRA, Sarawak	Human Resource & Admin Manager
1986	Brunei Shell, Brunei Darussalam	Livestock Officer
1983	National Livestock Development Board, Miri	Assistant Manager

Relevant MSPO Related Credentials:

SALCRA Sarawak

- Practical and present knowledge of Mill operations and Mill management
- SALCRA is the principal Sarawak state government agency involved in the formulation, implementation & management of Palm oil business particularly for the native communities of Sarawak
- As a Senior Management in SALCRA was involved in various lead role & capacities in management of Palm Oil Business (Mills/Plantations) for 28 years
- As HRAM is fully conversant with human resource management & training & capacity building in the Oil palm industry; including the requirements, process and engagement of foreign workers, Mills & Plantation Management.

- Additionally, conversant on types and method of implementing joint ventures program and development and participation of native landowners in Oil palm business.
- Develop & implement SALCRA Trainee Mill Engineer Training Program & Plantation Executive Development Program
- Member – Incorporated Society of Planters (ISP) Malaysia
- Member – Malaysian Institute of Human Resource Management
- Member – MPOB Steering Committee for Intensive Diploma in Oil Palm Management & Technology (IDOPMT) Program
- Highly conversant and knowledgeable on employment conditions, staff welfare & benefits, foreign workers employment etc. in a palm oil plantation organization.

### 3.2. AUDIT PLAN

#### 3.2.1.

#### AUDIT SITES:

For both Stage 1 & Stage 2 the Audit Team performed assessments at:

- Mill Office – documentations & records
- Mill – processes, stores, waste & water management, workshop and related facilities
- Staff facilities – housing, amenities etc.

#### STAGE 1 AUDIT PROGRAM:

Date: 25<sup>th</sup> & 26<sup>th</sup> Feb 2019

No of Auditors: 3

No of Mandays: 6

Day 1	<ul style="list-style-type: none"> <li>• Opening Meeting</li> <li>• Documentation &amp; Records review at Mill Office</li> <li>• Mill – facilities inspection (chemical, schedule waste stores, workshop, effluence ponds, grading etc.)</li> <li>• Observation of milling processes, interview Mill workers/Engineers, weighbridge, laboratory etc.</li> <li>• Inspection/observation of staff/workers housing &amp; living conditions, facilities &amp; amenities, interview foreign workers, domestic waste treatment etc.</li> </ul>
Day 2	<ul style="list-style-type: none"> <li>• Documentation &amp; Records review at Mill Office</li> <li>• Stakeholders dialogues/interviews (contractors, FFB suppliers, local community representatives, adjacent landowners)</li> <li>• Closing meeting</li> <li>• Presentation of Stage 1 Audit Report</li> <li>• Set tentative date of Stage 2 Audit</li> </ul>

Audit Parameters:





- Basic information about the entity
- Management system: scope & documentation
- Evaluation of location/site specific conditions
- Review understanding regarding requirements of the MSPO Standards (key performance, processes, objectives)
- Related statutory & regulatory aspects & compliance
- Land status/legality
- MSPO policies, procedures
- Management Manual
- Management Plan
- Resources management (water/non-renewable energy use)
- Determine preparedness for Stage 2 Audit
- Chemical/Schedule waste stores / workshop
- Estate Office & Workers Quarters, Signages
- Boundary Markers, Geo-coordinates, Buffer Zone, Riparian Reserves
- Stakeholders interview

**STAGE 2 AUDIT PROGRAM:**

Date: 11 & 12 April 2019	No of Auditors: 2	No of Mandays: 4
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Day 1	<ul style="list-style-type: none"> <li>• Opening Meeting</li> <li>• Review Stage 1</li> <li>• Documentation Audit / Record Review at Mill Office</li> </ul>
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Day 2	<ul style="list-style-type: none"> <li>• Mill – facilities inspection (chemical, schedule waste stores, workshop, effluence ponds, grading etc.)</li> <li>• Observation of milling processes, interview Mill workers/Engineers, weighbridge, laboratory etc.</li> <li>• Inspection/observation of staff/workers housing &amp; living conditions, facilities &amp; amenities, interview foreign workers, domestic waste treatment etc.</li> <li>• Stakeholders dialogues/interviews (contractors, FFB suppliers, local community representatives, adjacent landowners)</li> <li>• Closing meeting</li> <li>• Presentation of Stage 2 Audit Checklist / Report</li> </ul>
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Audit Parameters:



- Evaluate implementation, including effectiveness of the management system
- Information & evidence about conformity to all requirements
- Performance monitoring, measuring, reporting
- Reviewing against key performance objectives & targets
- Performance as regards legal compliance
- Operational control of the client's process
- Internal auditing & Management review
- Management responsibilities for policies
- Links between the normative requirements, policy
- Competence of personnel
- Customer specific requirements
- Harvesting / collection of loose fruits / logistics & traceability of FFB
- Use of PPE / Safety & Health training program
- Revisit other points/areas of buffer zone, Riparian reserves, boundaries
- Implementation of Policies & procedures at all stores (fertilizer, chemical, schedule waste store)
- Improvements to workers quarters – health & safety
- Infrastructure / roads & drainage / natural water management
- Continuous improvement plan & implementation
- Implementation of Best practices
- Implementation of environmental management plan
- Stakeholders & workers interview

**3.3. SURVEILLANCE AUDIT & CERTIFIED ENTITIES TO BE AUDITED**

<input checked="" type="checkbox"/> Group Certification		
Name of Entity	Type of Audit	Proposed Date
Borneo Agro-Resources Sdn Bhd (Palm Oil Mill)	Surveillance Year 1	August, 2020



**4. SUMMARY OF AUDIT RESULTS**

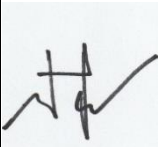
**4.1. LEAD AUDITOR SUMMARY & CERTIFICATION RECOMMENDATION [MAIN ASSESSMENT]**

**Summary Statement by Lead Auditor (upon conclusion of Stage 2 Audit)**

**Number of "NC": Non-Conformance:** Nil

**Number of "OFI": Opportunity for improvement:** 1

Remarks  
Based on the overall result of Stage 2 Audit (with only 1 (one) OFI BARPOM had demonstrated compliance to all Principles & Criteria & requirements of Certification under MSPO MS2530-4:2013. Upon submission of the complete Business Management Plan it is recommended that BQAS proceed to document the Audit Report and henceforth initiate other documentation to certify BARPOM under MSPO MS2530-4:2013.

 WILFRED S LANDONG  
12 04 2019

**4.2. SUMMARY OF FINDINGS / CORRECTIVE ACTION TAKEN/CLOSURE**

**CORRECTIVE ACTION REPORT (NC/OFI)**

No. 1 of 1 Date: 10 04 19

**1 FINDINGS To be completed by Lead Auditor**

Standards	MSPO MS2530-3:2013			Reference	BAR/POM/AU/ST2/04/19		
Process, Area	Principle: 6	Criterion: 2	Indicator	1	Best Practices Economic & Financial Viability Plan		
Requirements				Findings			
A documented business or management plan shall be established to demonstrate attention to economic and financial viability through long-term management planning.				Detail Annual Budget from 2017 – 2019 are sighted. A comprehensive Business Plan is not available except for the Budget 2019 signed by the Managing Director			

**2 CLASSIFICATION To be completed by Lead Auditor**

Major Non-conformity  Minor-nonconformity  Opportunity for Improvement (OFI)

Type of follow up  Document review (off-site audit and may be charged)  
 On site audit (effort required will be charged)

Date 10 04 19 Remarks: (if any)

**3 CONFIRMATION To be completed by Company**

Finding + classification is correct  Yes  No  
Comments: (if any)

**4 ROOT CAUSE(S) of NC / OFI To be completed by Company**

Remarks:  
Not familiar with documentation of BMP. Budget Plan is deemed/assumed to be a complete Business Plan

**5 CORRECTIVE ACTIONS TAKEN To be completed by Company**



Remarks:

Corrective Action done. Business Management Plan 2019/2020 had been prepared and fully documented by Mill Manager, and approved by Managing Director on 25/04/2019. BMP had been emailed to Lead Auditor.

Date	25 04 2019	Name/Job of Management Rep	Ling Pick Tung Mill Manager	Signature: 
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**6 CLOSURE of NC / OFI** **To be completed by Lead Auditor**

Remarks / Evidence:

Full documentation of the Business Management Plan was received on 29 05 19. Upon examination of contents and presentation, the Plan is found sufficient and conform to requirements.

Corrective Actions taken to close this NC or OFI has been implemented and found acceptable

Yes  No

**Date of Closure:**  
**06 06 2019**

**Confirmed by:**  
**Wilfred S Landong**  
**Lead Auditor**

**4.2.1.**

**Issues raised during Stakeholders Consultation**

**No** pertinent or major issues were brought up during stakeholders' consultation

In both Audit Stages, dialogues and interviews were conducted with stakeholders [workers, local communities, adjacent landowner, other land users] to gauge understanding of MSPO principles, applications & its importance and relevance to sustainable growth and production of palm oil products.

Also assessed were their opinion & working relationship with BARPOM Management and this was found to be positive. Local communities were also allowed access and use of roads within the plantation & Palm Oil Mill

**4.2.5.**

**Responses by Certified Entity**

No response required as no pertinent issues raised by Stakeholders

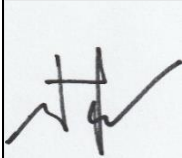
## 5. OFFICIAL SIGN-OFF OF THE ASSESSMENT FINDINGS

### LEAD AUDITOR CONCLUSION & RECOMMENDATION [SIGN OFF]

Based on the Findings/Action taken by Auditee/Closures above, Borneo Agro-Resources Palm Oil Mill, a wholly owned entity of Borneo Agro-Resources Sdn Bhd had been able to demonstrate its compliance with the MSPO MS2530-4:2013 Standard for Palm Oil Mills. Therefore, it is recommended that the Initial Certification of Borneo Agro-Resources Palm Oil Mill be approved.

Signed for & On Behalf of

BQAS Certification (M) Sdn Bhd



Wilfred S Landong

Lead Auditor

Dated: 25 06 2019

### ACKNOWLEDGEMENT OF INTERNAL RESPONSIBILITY & CONFIRMATION OF AUDIT FINDINGS

This is to acknowledge and confirm the Audit Visits/Assessments described in this Report and the Acceptance of the Contents and Findings in the said Audit Report.

Signed for & On Behalf of

Borneo Agro-Resources Palm Oil Mill



Ling Pick Tung (Mr)

Mill Manager

Dated: 30 06 2019

### CERTIFICATION DECISION [SIGN OFF]

I/the undersigned, being the Certifier, confirm that I have examined thoroughly all contents of the Report in its' entirety, including the incorporation of Peer Review comments/report and other related reports [where applicable and relevant].

I confirm that, to the best of my knowledge the information and conclusions included in this report have been prepared in compliance with the Standards requirements; and done in good faith and that the certification decision had been based upon this information.

I, hereby confirm that, Borneo Agro-Resources Sdn Bhd [Palm Oil Mill] be certified and awarded the Certificate under the Standard MSPO2530-4:2013 [Part 4: General Principles for Palm Oil Mills]



CERTIFIER

PATRICK SIBAT SUJANG

Dated: 15 07 2019

DATE OF 1<sup>ST</sup> YEAR SURVEILLANCE AUDIT: on or before JULY 2020



## MSPO CERTIFICATION SUMMARY REPORT

Certified Entity:  
Borneo Agro-Resources Sdn Bhd  
[Palm Oil Mill] (312929-A)

Certification Body:  
BQAS Certification (M) Sdn Bhd  
(1179994x)  
MSPO 06092019 CB 15



Project Ref No:  
BQ/BAR/005-1/05/19

Date:  
August 2019

Standards: MS 2530-4: 2013

### BORNEO AGRO RESOURCES PALM OIL MILL: GOOGLE LOCATION MAP

