



# MSPO MS 2530-3:2013 INITIAL CERTIFICATION PUBLIC SUMMARY REPORT

**INGIN UTAMA PLANTATION SDN BHD (795843-M)**  
**LOT 619, LIGHT INDUSTRIAL ESTATE, 97000, BINTULU, SARAWAK.**



## **BQAS Certification [M] Sdn Bhd**

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93350, Kuching, Sarawak.

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Email: [bqassb@gmail.com](mailto:bqassb@gmail.com)

Website: [www.bqas.com.my](http://www.bqas.com.my)

Accreditation No: ACB MSPO CB15

**MSPO MS 2530-3:2013: INITIAL CERTIFICATION PUBLIC SUMMARY REPORT****INGIN UTAMA PLANTATION SDN BHD (795843-M)****BQAS CERTIFICATION [M] SDN BHD****ACB MSPO 15****REF: BQAS/IUSB/031/06/21****22 06 2021**

<b>CERTIFIED ENTITY</b>	<b>INGIN UTAMA PLANTATION SDN BHD (795843-M)</b>	
MSPO Standards: MS2530-3:2013	General Principles for Palm Oil Plantations & Organized Smallholders	
Type of Certification:	<input checked="" type="checkbox"/> Individual	
Project Ref No:	BQAS/IUSB/031/06/21	
MSPO Certificate No:	P3 031 0621	
Validity:	23 06 2021 – 22 06 2026	
Main Office Address:	LOT 619, LIGHT INDUSTRIAL ESTATE, 97000, BINTULU, SARAWAK	
Site Address:	LOT NCR [SG SEBATUK], 98000, MIRI SARAWAK	
Contact Person / Job Title	Mr Ting Zing Seng	Managing Director
Telephone / Mobile		010 508 3522
Email / Website		seng.king@hotmail.com

<b>CERTIFICATION BODY</b>	<b>BQAS CERTIFICATION [M] SDN BHD [11179994-x]</b>	
Office Address:	Lot 7823, Sublot 6, 2n Floor, Block A, Kings' Centre, Simpang Tiga, 93350, Kuching Sarawak.	
Contact Person / Job Title	Wilfred S Landong	Managing Director
Telephone / Mobile	+6 082 572043	+6 017 222 5555
Email / Website	bqassb@gmail.com	www.bqas.com.my
Lead Auditor	Wilfred S Landong	
Certifier	Maxwell S Landong	

**Disclaimer:**

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This is an Initial Certification Audit & scope is Individual Certification of [IUSB] INGIN UTAMA PLANTATION SDN BHD Estate @ (LOT NCR [SG SEBATUK], 98000, MIRI SARAWAK) under the Standards MSPO MS2530-3:2013 General Principles for Oil Palm Plantations & Organized Smallholders.

IUSB main office is located at LOT 619, LIGHT INDUSTRIAL ESTATE, 97000, BINTULU, SARAWAK. Other key information on IUSB are as follows:

Site Address	LOT NCR [SG SEBATUK], 98000, MIRI, SARAWAK		
Location Geo Coordinates	N 3.795430, E 113.671475		
Certified Area	241.66 hectares	Planted Area	240.00 hectares
No of Employees	13 employees		

The assessment method used follows principles of **3P** (Paper, Practice & People).

This certification assessment is a sampling process where management systems effectiveness & efficiency are confirmed via an Audit Trail that the Auditor established to make an accurate conclusion. Information & data were systematically gathered & documented from interviews [with a cross section random sample of stakeholders], observations of process and activities, field audits & review of documentations and records.

Assessments were done on site at the Estate Office during Stage 1 Audit and Stage 2 Audit was conducted by Remote Audit; due to Covid 19 Pandemic situation in Sarawak and travel restrictions imposed by the government authorities.

Stage 1 Audit was conducted on 21 - 22 08 2020 & Stage 2 on 16 - 17 04 2021 respectively. 5 Auditors were assigned to do the Assessments; clocking a total of 10 Mandays to complete the Audits. Stage 2 was also delayed by the closure of operations in the Estate due to the covid 19 Pandemic.

There were 16 Findings in Stage 1 Audit classified as Unacceptable & AWF (acceptable with findings noted); in areas of management system readiness, policy/policies documentation, maps & procedures. The corrective action report (CAR) raised for these findings were closed out on 04 02 2021

In Stage 2 Audit there were 8 findings; 8 OFI (opportunity for improvements) in areas of continuous improvement plan, complaints and grievances, employee safety and health, efficiency of energy use and use of renewable energy, water management and disposal, reduction of pollution and emission & status of rare, threatened, or endangered species and high biodiversity value . The corrective action report (CAR) for these findings were closed out on 30 05 2021; upon comprehensive review and assessments.

In Stage 1, dialogues and interviews were conducted with stakeholders [workers, local communities, landowner & other land users] to gauge understanding of MSPO principles, applications & its importance and relevance to

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sustainable growth and production of palm oil products. Also assessed were their opinion & working relationship with RDSB staff & management and this was found to be meeting requirements. Local communities were also allowed access and use of roads within the plantation.

Plantation workers are remunerated in accordance with minimum wage order requirements; and living conditions in the Estate meet the bare minimum requirements of health & safety regulations.

Generally, it is noted by the Auditors that Estate management and workers still needed more commitment, further training and knowledge to be more effective in implementing and managing its management system in compliance with MSPO 2530-3:2013 Standards.

The Audit team has conducted a rigorous assessment of Ingin Utama Sdn Bhd management system and it is noted that it has made vast improvements between Stage 1 and Stage 2 Assessment to comply & conform to MSPO2530-3:2013 Certification standards, conditions & requirements.

Conclusively, the Lead Auditor therefore, recommended that upon conclusion and closure of findings of Stage 2 Ingin Utama Sdn Bhd be certified under MSPO Standards MS2530-3:2013.

**1. INFORMATION: CERTIFICATION ASSESSMENT**

1.1.	Type of Certification Assessment	<input checked="" type="checkbox"/>	Initial Certification / Main Audit	
		<input type="checkbox"/>	Annual Surveillance Audit [Year 1]	
		<input type="checkbox"/>	Re-certification Audit	
1.2.	Scope of MSPO Certification	<input checked="" type="checkbox"/>	Production of Sustainable Fresh fruit Bunch from:	
			Total Planted Area	Total Certified Area
			240.00 hectares	241.66 hectares
1.3.	MSPO Standards	<input checked="" type="checkbox"/>	PART 3: MS2530-3:2013	
		<input type="checkbox"/>	PART 4: MS2530-4:2013	
1.4.	Maps [Refer Attachments]	<input checked="" type="checkbox"/>	Google Location	
		<input type="checkbox"/>	Boundary / Block Map	
		<input type="checkbox"/>	Topography	
		<input type="checkbox"/>	Soil	

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INFORMATION		CERTIFIED ENTITY	
Company Name & Registration No:		<b>INGIN UTAMA PLANTATION SDN BHD (795843-M)</b>	
Main Address:		LOT 619, LIGHT INDUSTRIAL ESTATE, 97000, BINTULU.	
Site Name:		INGIN UTAMA PLANTATION SDN BHD	
Primary Function:		<input checked="" type="checkbox"/> Plantation/Organized Smallholders	<input type="checkbox"/> Mill
Site Address:		LOT NCR [SG SEBATUK], 98000, MIRI SARAWAK	
Management Contact Details			
1.	Name: Ting Zing Seng	Job Title: Managing Director	
	Mobile: 010 508 3522	Email: seng.king@hotmail.com	
2.	Name: Ting Yin	Job Title: Estate Manager	
	Mobile: 019 815 7900	Email:	
Headcount:		Local: 10	Foreign Workers: 3      Total: 13
<b>MS 2530-3:2013 General Principles for Plantations &amp; Organized Smallholders</b>			
MPOB License No: 6168 3510 2000		Expiry Date: 30 09 2021	
Scope of Activity: Menjual dan Mengalih BTS (FFB)			
Date of Establishment: 2008		Geo-Coordinates: N 3.795430, E 113.671475	
Certified Area: 241.66 hectares		Planted Area: 240.00 hectares	
FFB Production (actual) 2020: 1,459.04 MT		FFB Production (estimate) 2021: 1,467.17 MT	
Sources of FFB: Own Estate		Main FFB purchaser: TTL Plantation SB Collection Center	
No of Planting Blocks: 5		Stand Count: 13,935	
Palm Species: GH Series 500 and UP		Age Range of Palm Trees: 10-12 years old	
Topography: Undulating plain		Soil Type: Peat & Mineral soil	
Land Status: NCR Land      Ownership:		<input checked="" type="checkbox"/> <b>Rented</b>	<input type="checkbox"/> Own Land <input type="checkbox"/> Joint Venture
Validity/Date of Certification: 23 06 2021 – 22 06 2026		Other Sustainability Certification: nil	



### 3. ASSESSMENT METHODOLOGY

This certification assessment is a SAMPLING process where management systems effectiveness & efficiency are confirmed via an audit trail that the Auditor established to make an accurate conclusion

Information gathering	Interviews – staffs, contractors, local communities, FFB suppliers & other stakeholders
Data collection from	<ul style="list-style-type: none"> <li>• Observation of process &amp; activities</li> <li>• Review of documentations &amp; records</li> <li>• Site visits</li> <li>• Field inspections</li> </ul>
Assessment method	<p>Paper</p> <ul style="list-style-type: none"> <li>• Assessing past implementations from records, reports of the management system</li> </ul> <p>Practice</p> <ul style="list-style-type: none"> <li>• Assessing current implementation from observing current practices</li> </ul> <p>People</p> <ul style="list-style-type: none"> <li>• Assessing future maintenance from interviewing personnel on understanding &amp; assessing competencies.</li> </ul>

Stage 1		Audit Findings Classification	
Term	Meaning / Description		
Acceptable	•	Fulfilled requirement of audited standard	
Acceptable with findings noted	•	Demonstrate conformity. There are, however, improvement opportunity identified that will benefit the organization	
Not acceptable	•	Demonstrate absence or total breakdown of system to meet standard requirement	

Stage 2		Audit Findings Classification	
Term	Meaning	Description	
YES	Compliance	•	Fulfilled requirement of audited standard
O/I	Opportunity for improvements	•	Demonstrate conformity. There are, however, improvement opportunity identified that will benefit the organization
NO (minor NC)	Minor non conformity	•	Non-compliance to standard requirements or company's SOP; or are issues that when combined, jeopardized the functioning of the system
NO (major NC)	Major non conformity	•	Demonstrate absence or total breakdown of system to meet standard requirement, or a number of minor NC against a clause of standard requirements / at a particular area. Of last assessment that are not effectively addressed will be classified as major NC.



#### 4. ASSESSMENT PROCESS

##### 4.1. AUDIT TEAM

Assessment Stage	Name	Role
Stage 1	Wilfred Landong	Lead Auditor
	Douglas Alau	Auditor
	Patrick Sibat	Auditor
Stage 2	Wilfred Landong	Lead Auditor
	Douglas Alau	Auditor

##### 4.2. AUDIT PLAN

###### 4.2.1. AUDIT OBJECTIVES

###### Initial Certification Audit

- Evaluate the implementation, including effectiveness, of the management system
- Information and evidence about conformity to all requirements
- Performance monitoring, measuring, reporting
- Reviewing against key performance objectives and targets
- Performance as regards legal compliance
- Operational control of the client's processes
- Internal auditing and management review
- Management responsibility for policies
- Links between the normative requirements, policy, performance objectives and targets
- Competence of personnel
- Customer specific requirements

###### 4.2.2. ASSESSMENT SITES/PROGRAMS/PARAMETERS

MS2530-3:2013

General Principles for Palm Oil Plantation &amp; Organized Smallholders

###### Assessment Sites

Assessments were performed at:

- Main Office & Estate Office – documentations & records



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- Estate – FFB evacuation, processes, stores, waste & water management, workshop and related facilities etc.
- Staff facilities – housing, amenities etc.

**Stage 1****Audit Program**

Date: 20 - 21 08 2020

No of Auditors: 3

No of Man-days: 6

Day 1

- Site Audit @ Estate
- Estate site Assessment & field Audits  
Inspection/observation of staff/workers housing & living conditions, facilities & amenities, interview foreign workers, domestic waste treatment, Harvesting etc. Stakeholders' dialogues/interviews (contractors, FFB suppliers, local community representatives, adjacent landowners)

Day 2

- Opening Meeting at Main Office
- Review Stage 1 Audit Report  
Documentation Audit of MSPO MS2530:3:2013; Principle 1 to 6  
Presentation of Audit Checklist / Report
- Opening Meeting at Main Office
- Documentation Audit
- Review Stage 1 Audit Report

**Stage 2****Main Assessment Program**

Stage 2 was conducted by Remote Audit due to travel restrictions imposed by government authorities

Date: 16 - 17 04 2021

No of Auditors: 2

No of Man-days: 4

Day 1

- Opening Meeting  
Review Stage 1 Report  
Documentation Audit of MSPO MS2530:3:2013; Principle 1 to 6

Day 2

- Documentation Audit of MSPO MS2530:3:2013; Principle 1 to 6  
[continue from Day 1]  
Closing Meeting  
Presentation of Stage 2 Audit Report

**Assessment Parameters**

- Evaluate implementation, including effectiveness of the management system
- Information & evidence about conformity to all requirements
- Performance monitoring, measuring, reporting
- Reviewing against key performance objectives & targets



- Performance as regards legal compliance
- Operational control of the client's process
- Internal auditing & Management review
- Management responsibilities for policies
- Links between the normative requirements, policy
- Competence of personnel
- Customer specific requirements
- Traceability of FFB
- Use of PPE / Safety & Health training program
- Assess other points/areas of buffer zone, Riparian reserves, boundaries
- Implementation of Policies & procedures at all stores (fertilizer, chemical, schedule waste store)
- Improvements to workers' quarters – health & safety
- Infrastructure / roads & drainage / natural water management
- Continuous improvement plan & implementation
- Implementation of Best practices
- Implementation of environmental management plan
- Stakeholders & workers interview

**4.3. THE AUDIT PROCESS**

The Audit Process for Stage 2 Assessments was conducted as follows:

NO	PROCESS	DESCRIPTION/ACTIVITIES
1	Public Notification	Written notice to inform public on MSPO Audit is posted at Estate Office 1 month before Audit dates
	↓	
2	Audit Plan	Auditee received 1 month before Audit dates
	↓	
3	Audit Day 1 Stage 2 Audit	<ul style="list-style-type: none"> <li>• Opening Meeting</li> <li>• Review Stage 1 Report</li> <li>• Documentation Audit of MSPO MS2530:3:2013; Principle 1 to 6</li> </ul>
	↓	
4	Audit Day 2	<ul style="list-style-type: none"> <li>• Documentation Audit of MSPO MS2530:3:2013; Principle 1 to 6 [continue from Day 1]</li> <li>Closing Meeting</li> <li>Presentation of Report / Checklists. Review, discuss &amp; decide corrective &amp; forward action to be taken by Auditee</li> </ul>

**5.0. SUMMARY OF ASSESSMENT RESULTS [STAGE 2]****5.1. KEY FINDINGS**

Table:

Principles	P1	P2	P3	P4	P5	P6	Total
No of NC: Major	0	0	0	0	0	0	0
No of NC: Minor	0	0	0	0	0	0	0
No of OFI: Opportunity for Improvement	1	0	0	3	4	0	8
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>4</b>	<b>0</b>	<b>8</b>

Finding No 1.

**PRINCIPLE 1 MANAGEMENT COMMITMENT & RESPONSIBILITY****Criterion 4.1.4: Continual improvement**

4.1.4.3	An action plan to provide the necessary resources including training, to implement the new techniques or new industry standard or technology (where applicable) shall be established.	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major	Action plan not fully documented
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Finding No 2

**PRINCIPLE 4 SOCIAL RESPONSIBILITY, HEALTH, SAFETY & EMPLOYMENT CONDITIONS**

Indicator	Requirement	Compliance	Findings
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**Criterion 4.4.2: Complaints and grievances**

4.4.2.2	The system shall be able to resolve disputes in an effective, timely and appropriate manner that is accepted by all parties.	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major	Time frame for dispute resolution not documented in the SOP/system
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Finding No 3.

**Criterion 4.4.4: Employees' safety and health**

A.	Records shall be kept of all accidents and be reviewed periodically at quarterly intervals.	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major	Ingin Utama Plantation has not had any accidents since it started operation. IUSB to register and submit JKPP 8
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Finding No 4.

Criterion 4.4.4: Employees' safety and health

4.4.4.2 The occupational safety and health plan shall cover the following:

A.	The management shall conduct regular two-way communication with their employees where issues affecting their business such as employee's health, safety and welfare are discussed openly. Records from such meetings are kept and the concerns of the employees and any remedial actions taken are recorded	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major	At present, Ingin Utama Plantation has the practice of conducting a morning briefing for its workers before commencing work. Issues connected with work are clarified by the manager. Minutes of meeting should be documented and records kept.
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Finding No 5.

PRINCIPLE 5 ENVIRONMENT, NATURAL RESOURCES, BIODIVERSITY & ECOSYSTEM SERVICES

Indicator	Requirement	Compliance	Findings
<b>Criterion 4.5.2: Efficiency of energy use and use of renewable energy</b>			
4.5.2.2	The oil palm premises shall estimate the direct usage of non-renewable energy for their operations, including fossil fuel, and electricity to determine energy efficiency of their operations. This shall include fuel use by contractors, including all transport and machinery operations.	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major	Evidence IUSB maintain records of direct usage of non-renewable energy for their operations, which is mainly fossil fuel

Finding No 6

Criterion 4.5.3: Waste management and disposal

4.5.3.2	A waste management plan to avoid or reduce pollution shall be developed and implemented. The waste management plan should include measures for:		
B.	Improving the efficiency of resource utilization and recycling of potential wastes as nutrients or converting them into value-added by-products.	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input checked="" type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major	Need to provide evidence of recycling of potential wastes as nutrients or converting them into value-added by-products.

Finding No 7.

Criterion 4.5.4: Reduction of pollution and emission



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4.5.4.1 An assessment of all polluting activities shall be conducted, including greenhouse gas emissions, scheduled wastes, solid wastes and effluent.

- Compliance
- OFI
- NC - Minor
- NC - Major

Need to tabulate full assessment of all polluting activities. GHG Emission Measurement as per record below:

Material	Total	Unit	EF	GHG
Electricity	N/A	KWH	0.89	N/A
Diesel	15,886	Liter	3.14	49,886
Petrol	N/A	Liter	3.17	N/A
Lubricant	N/A	Liter	0.95	N/A
Total	24,011			5,721

Finding No 8


Criterion 4.5.6: Status of rare, threatened, or endangered species and high biodiversity value area

4.5.6.3 A management plan to comply with Indicator 1 shall be established and effectively implemented, if required.

- Compliance
- OFI
- NC - Minor
- NC - Major

Staff and workers have been briefed on compliance regarding wildlife conservation including sighting and identification. Note  
Wildlife inventory register need to be maintained in the estate

**5.2 SUMMARY STATEMENT OF LEAD AUDITOR**

Summary Statement of Lead Auditor	Signature
<p>The purpose of this Stage 2 Audit [remote audit] is to evaluate the implementation, including effectiveness, of Ingin Utama Sdn Bhd {IUSB} palm oil estate management systems and that the requirement of the Standards MS2530-3:2013 is fulfilled.</p> <p>There are 8 findings from this Audit categorized as OFI [opportunity for improvements]</p> <p>Overall, IUSB had met the basic general requirements of the Standards; it is the recommendation of the Lead Auditor that IUSB be certified under the MSPO Standard MS2530-3:2013 conditional to the closure of all findings</p>	 Wilfred S Landong Date: 17 04 2021

**5.3. CORRECTIVE ACTION REPORTS**

Corrective Action Report were raised upon conclusion of Stage 2 Audit. CAR was closed out by Lead Auditor on 30 05 2021

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**6.0 OFFICIAL SIGN OFF****6.1. ACKNOWLEDGEMENT BY CERTIFIED ENTITY**

Acknowledgement by Auditee	Management Representative	Signature
This is to acknowledge and confirm the Audit Visits/Assessments described in this Report and the Acceptance of the Contents and Findings in the said Audit Report.		 Cephas Yong Date: 01 06 2021

**6.1. ASSESSMENT RECOMMENDATION BY LEAD AUDITOR**

Based on the Findings/Action taken by Auditee/Closures above, Ingin Utama Sdn Bhd had been able to demonstrate generally its compliance to and with requirements of the Standard MSPO MS2530-3:2013 under General Principles for Oil Palm Plantations & Organized Smallholders. Therefore, it is recommended that the Initial Certification of IUSB be approved.



Wilfred S Landong  
Lead Auditor  
02 06 2021

**6.2. ASSESSMENT REVIEW BY CERTIFIER****CERTIFIER: STATEMENT & CERTIFICATION CONFIRMATION**

I/the undersigned, being the Certifier, confirm that I have examined thoroughly all contents of the Report in its' entirety. I would conclude that:

- The Audit report has the necessary contents to act as the foundation for the award of a Certificate
- The Audit team has carried out an objective and professional audit of the management unit for certification against the requirements of the MSPO MS2530-3:2013 series.
- The Audit team has investigated adequate and relevant data sources and avenues of the enquiry
- The Audit team has arrived at an appropriate conclusion and recommendation based on the evidence presented to it.
- The Audit team has prepared a concise and comprehensive report to the requirements of the standards

I confirm that, to the best of my knowledge the information and conclusions included in this report have been prepared in compliance with the Standards requirements; and done in good faith and that the

Date: 04 06 2021

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Lead Auditor recommendations had been based upon this information. I, hereby confirm that, IUSB can be granted Certification under the Standard MSPO2530-0:2013 [Part 3]: General Principles for Oil Palm Plantations & Organized Smallholders

Maxwell S Landong  
Certifier

**7. CONCLUSION****7.1. CERTIFICATION: BQAS MANAGEMENT**

In reference to MS 2530-3:2013, the BQAS Management hereby approved of:

- Issuance of the certificate.
- Issuance of the certificate as soon as implementation of corrective action(s) has been demonstrated.
- Maintenance of the certificate.
- Maintenance of the certificate as soon as implementation of corrective action has been demonstrated.

**7.1. NEXT SURVEILLANCE ASSESSMENT PLAN**

The next surveillance assessment should be on or before June 2022

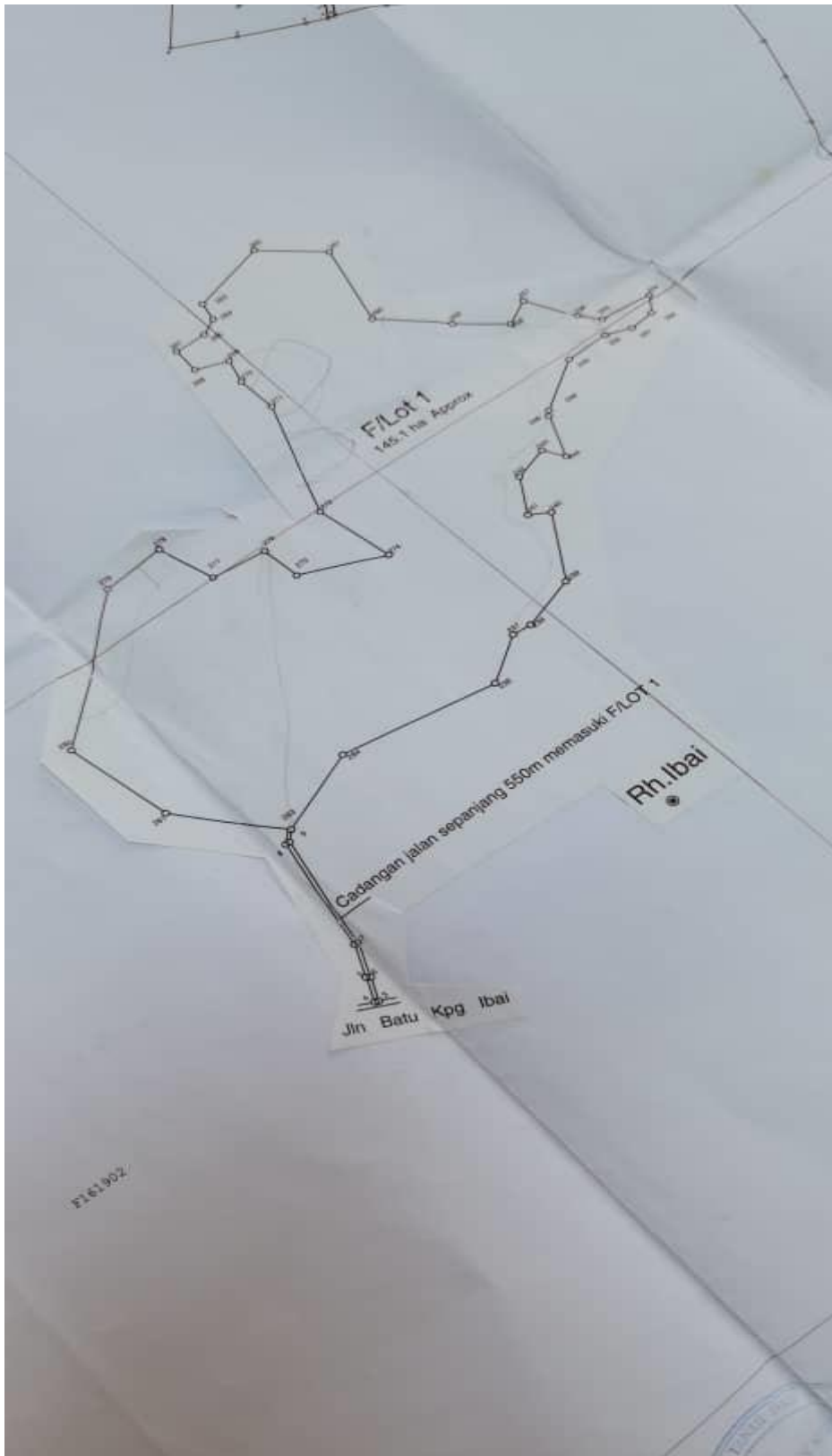
**8.0. APPENDICES**

Boundary Map

Google Location Map

**FOOTNOTES**

All audit findings are based on a sampling process, targeted towards reliable evidence for effective implementation and compliance of the management system. Where applicable findings and required corrective action were or will be agreed upon with the responsible managers or management representatives, steps have been or will be defined to resolve such non-conformity. Further business aspects may exist, positive or negative, which have not been reviewed by the audit team. It is the organization's responsibility to investigate and evaluate the potential impact and scope of findings, thus continuously ensuring full compliance to the applied standard[s]

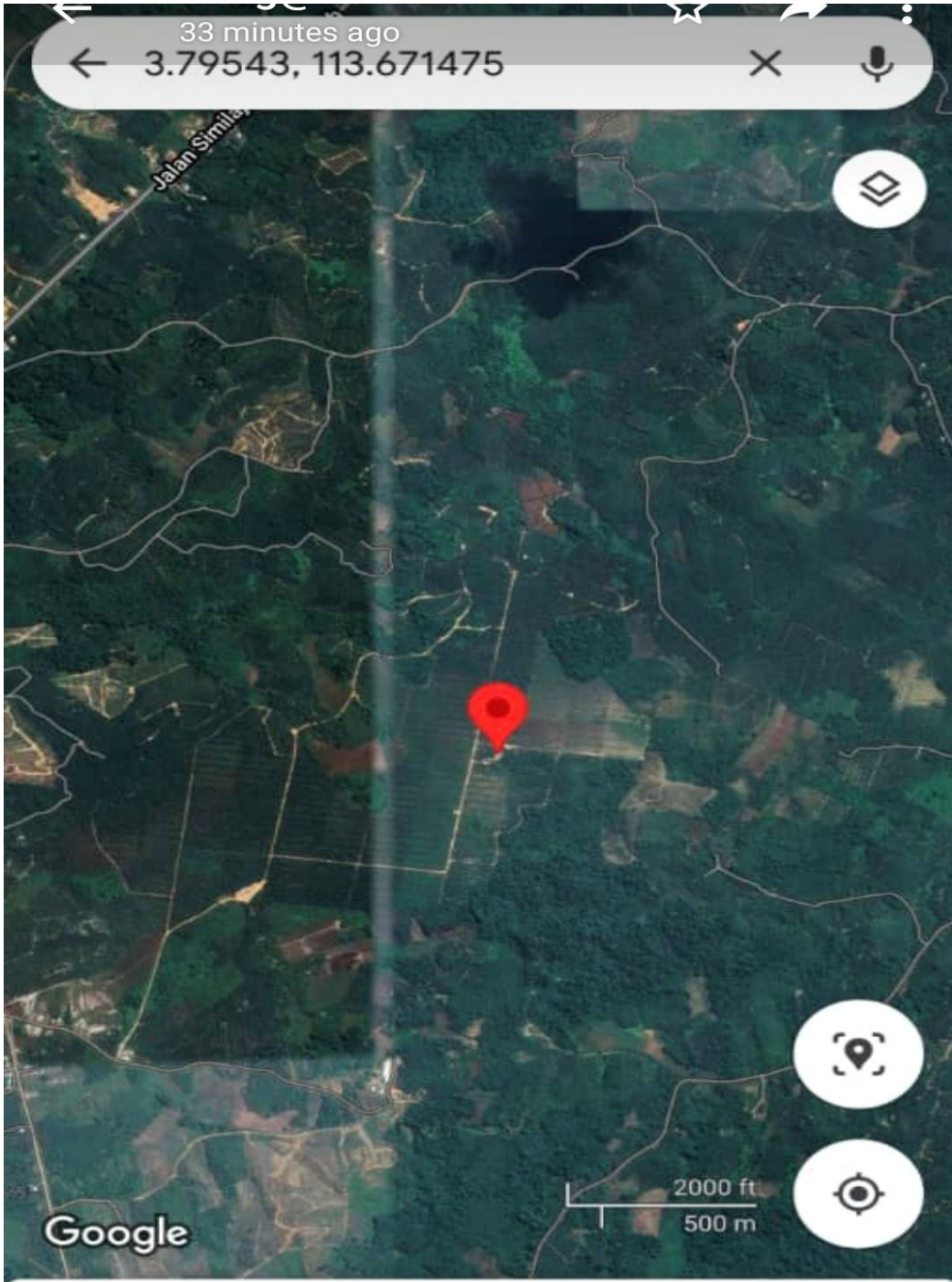


**BOUNDARY MAP**





Google Location Map



3°47'43.6"N 113°40'17.3"E

3.795430, 113.671475 · 🗺️ 1 hr 19 min

