



MSPO SURVEILLANCE PUBLIC SUMMARY REPORT [YEAR 02]



BBC Group of Plantations

Lot 16433, Junction 5 Commercial Centre, Mile 5, Jalan Tun Hussein Onn,
97000 Bintulu, Sarawak.



BQAS Certification [M] Sdn Bhd

Lot 7823, Sublot 6, 2nd Floor, Block A, King Center,
Simpang Tiga, 93350, Kuching, Sarawak.

Tel: 082 572 043

Email: bqascertification@gmail.com

Website: www.bqas.com.my

Accreditation No: ACB MSPO CB15



MSP0 SURVEILLANCE PUBLIC SUMMARY REPORT [Year 02]



BBC Group of Plantations

BQAS CERTIFICATION [M] SDN BHD [1179994-X]

Ref No: BQ/BBCPLT/SVA2/06/21

Standard: MS 2530-3:2013

Remote Audit

Report Date: 08 08 2021

CERTIFIED ENTITY

MSPO Standards	<input checked="" type="checkbox"/> MS2530-3:2013	
	General Principles for Plantations & Organized Smallholders	
Type of Certification:	<input type="checkbox"/> Individual	<input checked="" type="checkbox"/> Group
Project Ref No:	BQ/BBCPLT/SVA2/06/21	
MSPO Certificate No:	BQAS 001 – 1,2,3,4,5,7,8,9	
MSPO Certificate Validity:	01 01 2019 to 31 12 2023	
Main Office Address:	Lot 16433, Junction 5 Commercial Centre, Mile 5, Jalan Tun Hussein Onn, 97000 Bintulu, Sarawak.	
Contact Person / Job Title:	Mr Leram Sedin	General Manager
Telephone / Mobile:	086 351881	016 8797031
Email / Website:	leram.sedin@bbcgroup.com.my	
Contact Person / Job Title:	En Mohamad Firdaus Bin Ibrahim	Internal Auditor
Telephone / Mobile:	086 351881	012-8814524
Email / Website	Mohamad.firdaus@bbcgroup.com.my	

CERTIFICATION BODY

BQAS CERTIFICATION [M] SDN BHD [1179994-X]

Office Address:	Lot 7823, Sublot 6, 2n Floor, Block A, Kings' Center, Simpang Tiga, 93350, Kuching Sarawak.	
Contact Person / Job Title:	Managing Director	
Telephone / Mobile:	+6 082 572043	
Lead Auditor:	Wilfred S Landong	
Certifier:	Patrick Sibat Sujan	

Disclaimer:

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EXECUTIVE SUMMARY

BBC Group of Companies is a large conglomerate based in Bintulu, Sarawak and among others is engaged in owning, developing and managing 8 [eight] Palm Oil Plantations and a Palm Oil Mill. All the palm oil plantations are located in the Bintulu Area, Sarawak.

This is a **Surveillance [Remote] Audit [Year 2]** to assess performance & maintenance of the management system & continued Group Certification of BBC Group of Plantations under the Standard MSPO2530-3:2013 General Principles for Plantations & Organized Smallholders.

For this Surveillance Audit Year 02, the following plantations are audited:

	Name of Plantation	Certified Area	Planted Area	Geo-Coordinates
1	Hong Yet Plantation Sdn Bhd	322.26 HA	315.57 HA	3°03'11.1"N 113°04'34.2"E
2	Almabumi Plantation Sdn Bhd Sungai Estate	2136.85 HA	2002.56 HA	3°03'55.2"N 113°03'34.0" E
3	Almabumi Plantation Sdn Bhd Bukit Estate	2263.15 HA	2095.30 HA	3°01'26.2"N 113°03'47.5"E

The assessment method follows principles of 3P (Paper, Practice & People)

This certification assessment is a sampling process where management systems effectiveness & efficiency are confirmed via an Audit Trail that the Auditor established to make an accurate conclusion.

This Audit which was scheduled earlier to be conducted onsite in Dec, 2020 was forcibly delayed a few times due to compliance requirements of COVID 19 MCO [movement control order] enforced by government authorities of Sarawak & Malaysia. Upon various communications between CB and BBC Group, the planned Onsite Audit was changed to Remote Audit to ensure regulatory compliances to national COVID 19 Pandemic MCO [movement control order] and regulations enforced by the SDMC [Sarawak Disaster Management Committee].

Guidance documents for this Remote Audit is MPOCC Version 3 Updated Circular [22 March 2021]

Guidance on remote audits due to Covid 19 Pandemic Restrictions.

Risk Assessment was conducted and it was determined prior to conducting the audit that BBC Group of Plantations is categorized as **low risk entity** and qualify to be audited remotely.



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ICT tools and audit medias in use during this Audit include zoom meetings, google drive for uploading documents, emails, whatsapp chat group for Auditors & Auditees [clients] personnel, postings of realtime photographs evidence and other relevant virtual communication tools etc.

The Remote Surveillance Audit was conducted on 08 – 10 06 2021; 2 Auditors; 6 mandays. The purpose of this Audit is to evaluate the implementation, including effectiveness, and continuous compliance to MSPO requirements of BBC Plantations management systems. Assessments were done system documentation compliance, estates facilities and palm oil cultivation activities & operations. Information & data were systematically gathered & documented from online interviews, realtime photos as evidence & review of documentations and records.

There were only 2 findings classified as OFI [opportunity for improvements] on Criterion 4.4.5: Employment conditions & Criterion 4.5.2: Efficiency of energy use and use of renewable energy. Corrective action report was raised on 11 06 2021 and closed out on 25 07 2021.

During SVA02, the Auditors also determined that actions to be taken on findings in SVA01 had been implemented satisfactorily and in compliance with requirements of the Standards.

The Audit team had assessed that BBC Group of Plantations has continuously complied & conformed to MSPO Certification standards, conditions & requirements.

Conclusively, the Lead Auditor therefore recommended that BBC Group of Plantations Certification under MSPO Standards MS2530-3:2013 Part 3 – General Principles for Plantations & Organized Smallholders to be continued and maintained.

1.0. INFORMATION: CERTIFICATION ASSESSMENT			
1.1.	Type of Certification Assessment	<input type="checkbox"/>	Initial Certification / Main Audit
		<input checked="" type="checkbox"/>	Annual Surveillance Audit [Year 2]
		<input type="checkbox"/>	Re-certification Audit
1.2.	Scope of MSPO Certification	<input checked="" type="checkbox"/>	Production of Sustainable Fresh fruit Bunch from:
			Total Planted Areas Total Certified Areas
	BBC Group of Plantations		11,682.49 HA 12,451.57 HA
1.3.	MSPO Standards	<input checked="" type="checkbox"/>	PART 3: MS2530-3:2013
1.4.	Maps	<input type="checkbox"/>	Location
	[Refer Attachments]	<input type="checkbox"/>	Boundary



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	<input type="checkbox"/> Topography
	<input type="checkbox"/> Soil
Geographical Coordinates	Refer Information on Certified entity & Executive Summary

2.0. INFORMATION: CERTIFIED ENTITY

1.

INFORMATION		CERTIFIED ENTITY	
Company Name & Registration No:		Hong-Yet Plantation Sdn. Bhd. (1005120W)	
Main Address:		Lot 16433, Junction 5 Commercial Centre, Mile 5, Jalan Tun Hussein Onn, 97000 Bintulu, Sarawak.	
Site Name:		Hong-Yet Plantation Sdn Bhd	
Primary Function:		<input checked="" type="checkbox"/> Plantation/Organized Smallholders	
Site Address:		Block 44 & 45, Lot 19, 33, 83, 86 & 91, Kemena Land District, 97000 Bintulu, Sarawak.	
Management Contact Details			
1.	Name: Amran Bin Alam	Job Title: Estate Manager	
	Mobile: 010-5439126	Tel: 016-8796805	Email: amran.alam@bbcgroupp.com.my
2.	Name: Mohamad Firdaus Bin Ibrahim	Job Title: Internal Auditor	
	Mobile: 012-8814524	Tel: 086-351881	Mobile: 012-8814524
Headcount: 19		Local: 10	General Workers: 9 Total: 19
MS 2530-3:2013 General Principles for Plantations & Organized Smallholders			
MPOB License No: 6189 0200 2000		Expiry Date: 30 11 2021	
Scope of Activity: Sell and move Fresh Fruit Bunches (FFB)			
Date of Establishment: 07 06 2012		Geo-Coordinates: 3°03'11.1"N 113°04'34.2"E	
Certified Area: 322.26 HA		Planted Area: 315.57 HA	
FFB Production (actual) 2020: 4,129.02 MT		FFB Production (estimate) 2021: 6,120 MT	
Sources of FFB: Own Estate		Main FFB purchaser: BBC Palm Oil Mill Sdn Bhd	
No of Planting Blocks: 11		No of Palm trees [stand count]: 37,653	
Palm Species: DXP		Age Range of Palm Trees: 2011 - 2019	
Topography: Flat		Soil Type: Shallow Peat & Mineral	
Land Status: Ownership:		<input type="checkbox"/> Rented	<input type="checkbox"/> Own Land <input checked="" type="checkbox"/> Joint Venture
Validity/Date of Certification: 01 01 2019 to 31 12 2023		Other Sustainability Certification: NA	



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Standard: MS 2530-3:2013

Remote Audit

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2.

INFORMATION		CERTIFIED ENTITY	
Company Name & Registration No:		Almabumi Plantation Sdn Bhd (406039-X)	
Main Address:		Lot 16433, Junction 5 Commercial Centre, Mile 5, Jalan Tun Hussein Onn, 97000 Bintulu, Sarawak.	
Site Name:		Sungai Estate	
Primary Function:		<input checked="" type="checkbox"/> Plantation/Organized Smallholders	
Site Address:		Lot 20 & 23, Block 44, Sungai Segan, Kemena Land District, 97000 Bintulu, Sarawak.	
Management Contact Details			
1.	Name: Amran Bin Alam	Job Title: Estate Manager	
	Mobile: 010-5439126	Tel: 016-8796805	Email: amran.alam@bbcgrou.com.my
2.	Name: Mohamad Firdaus Bin Ibrahim	Job Title: Internal Auditor	
	Mobile: 012-8814524	Tel: 086-351881	Mobile: 012-8814524
Headcount: 82		Local: 36	General Workers: 46 Total: 82
MS 2530-3:2013 General Principles for Plantations & Organized Smallholders			
MPOB License No: 531770002000		Expiry Date: 31 07 2022	
Scope of Activity: Sell and move Fresh Fruit Bunches (FFB)			
Date of Establishment: 14 10 1996		Geo-Coordinates: 3°03'55.2"N 113°03'34.0" E	
Certified Area: 2136.85 Ha		Planted Area: 2002.56 Ha	
FFB Production (actual) 2020: 48,347.83 MT		FFB Production (estimate) 2021: 52,000 MT	
Sources of FFB: Own Estate		Main FFB purchaser: BBC Palm Oil Mill Sdn Bhd	
No of Planting Blocks: 47		No of Palm trees [stand count]: 256,284	
Palm Species: HRU		Age Range of Palm Trees: 2007 - 2019	
Topography: Flat, Low-lying & Hilly		Soil Type: Shallow Peat & mineral	
Land Status: Ownership:		<input type="checkbox"/> Rented	<input checked="" type="checkbox"/> Own Land <input type="checkbox"/> Joint Venture
Validity/Date of Certification: 01 01 2019 to 31 12 2023		Other Sustainability Certification: NA	

3.

INFORMATION		CERTIFIED ENTITY	
Company Name & Registration No:		Almabumi Plantation Sdn Bhd (406039-X)	
Main Address:		Lot 16433, Junction 5 Commercial Centre, Mile 5, Jalan Tun Hussein Onn, 97000 Bintulu, Sarawak.	
Site Name:		Bukit Estate	
Primary Function:		<input checked="" type="checkbox"/> Plantation/Organized Smallholders	
Site Address:		Lot 20 & 23, Block 44, Sungai Segan, Kemena Land District, 97000 Bintulu, Sarawak.	



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Company Name & Registration No:		Almabumi Plantation Sdn Bhd (406039-X)	
1.	Name: Peter Wan	Job Title: Estate Manager	
	Mobile: 017-8978916	Tel: 016-8796801	Email: peter.wan@bbcgroup.com.my
2.	Name: Mohamad Firdaus Bin Ibrahim	Job Title: Internal Auditor	
	Mobile: 012-8814524	Tel: 086-351881	Mobile: 012-8814524
Headcount: 108		Local: 42	General Workers: 66 Total: 108
MS 2530-3:2013 General Principles for Plantations & Organized Smallholders			
MPOB License No: 531770002000		Expiry Date: 31 07 2022	
Scope of Activity: Sell and move Fresh Fruit Bunches (FFB)			
Date of Establishment: 14 10 1996		Geo-Coordinates: 3°01'26.2"N 113°03'47.5"E	
Certified Area: 2263.15 Ha		Planted Area: 2095.30 Ha	
FFB Production (actual) 2020: 43,045.33 MT		FFB Production (estimate) 2021: 48,900 MT	
Sources of FFB: Own Estate		Main FFB purchaser: BBC Palm Oil Mill Sdn Bhd	
No of Planting Blocks: 59		No of Palm trees [stand count]: 213,413	
Palm Species: HRU/UP, UP/101, FYG/SK		Age Range of Palm Trees: 2006 - 2019	
Topography: Hilly		Soil Type: Mineral	
Land Status: Ownership:		<input type="checkbox"/> Rented	<input checked="" type="checkbox"/> Own Land <input type="checkbox"/> Joint Venture
Validity/Date of Certification: 01 01 2019 to 31 12 2023		Other Sustainability Certification: NA	

3.0. ASSESSMENT METHODOLOGY

This certification assessment is a SAMPLING process where management systems effectiveness & efficiency are confirmed via an audit trail that the Auditor established to make an accurate conclusion.

Information gathering	<ul style="list-style-type: none"> ICT tools and audit medias in use during this Audit include zoom meetings, google drive for uploading documents, emails, whatsapp chat group for Auditors & Auditees [clients] personnel, postings of realtime photographs evidence and other relevant virtual communication tools etc.
Data collection	
Assessment method	<p>Paper</p> <ul style="list-style-type: none"> Assessing past implementations from records, reports of the management system <p>Practice</p> <ul style="list-style-type: none"> Assessing current implementation from evidence collection on current practices <p>People</p>



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- Assessing future maintenance from interviewing online the auditee personnel on understanding & assessing competencies.

Surveillance Audit		Audit Findings Classification	
Term	Meaning	Description	
YES	Compliance	•	Fulfilled requirement of audited standard
OFI	Opportunity for improvements	•	Demonstrate conformity. There are, however, improvement opportunity identified that will benefit the organization
NO (minor NC)	Minor non conformity	•	Non-compliance to standard requirements or company's SOP; or are issues that when combined, jeopardized the functioning of the system
NO (major NC)	Major non conformity	•	Demonstrate absence or total breakdown of system to meet standard requirement, or a number of minor NC against a clause of standard requirements / at a particular area of last assessment that are not effectively addressed will be classified as major NC.

4.0. ASSESSMENT PROCESS

The assessment process was preceded by/with **Risk Assessment of the certified entity** to determine that the Audited Entity qualify to be audited vide **Remote Audit**. BQAS had assessed that surveillance audit 02 of BBC Group of Plantations is classified as **low risk**.

4.1. AUDIT TEAM

Assessment Year	Name	Role
Surveillance Year 02	Wilfred Landong	Lead Auditor
	Duke Ladin	Auditor

4.2. AUDIT PLAN

4.2.1. AUDIT OBJECTIVES

Surveillance Audit Year 02

- Changes to the certified client and its management system
- Verification of continuous management system implementation
- Review of effectiveness of measures arising from the previous audit (if applicable)
- Confirmation of fulfillment of certification requirements



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- Enquiries on aspects of certification (Complaints)
- Review of any client's statements with respect to its certified operations (promotional material, website, use of BQAS logos and marks, use of the certificate)
- Customer specific requirements

4.2.2. ASSESSMENT SITES / PROGRAMS / PARAMETERS

MS2530-3:2013	General Principles for Plantations & Organized Smallholders
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4.2.2.1. Assessment Sites

Remote Assessments were performed on:

- Documentations & records
- Estate – field sites / activities
- Estate – processes, stores, waste & water management, workshop and related facilities
- Staff facilities – housing, amenities etc.

4.2.2.2. Assessment Program

Date: 08 – 10 06 21

No of Auditors: 2

No of Mandays: 6

- | | |
|-------|--|
| Day 1 | <ul style="list-style-type: none"> • Opening Meeting • Review Certification Audit Report Year 02 • Documentation Audit / Record Review |
| Day 2 | <ul style="list-style-type: none"> • Estates – facilities review (chemical, schedule waste stores, workshop, etc.) • FFB evacuation • Assessment/review of staff/workers housing & living conditions, facilities & amenities, domestic waste treatment etc. |
| Day 3 | <ul style="list-style-type: none"> • Documentation Audit continued • Closing meeting • Presentation of Audit Checklist / Report |

4.2.2.3. Assessment Parameters

- Evaluate implementation, including effectiveness of the management system
- Information & evidence about conformity to all requirements
- Performance monitoring, measuring, reporting
- Reviewing against key performance objectives & targets
- Performance as regards legal compliance
- Operational control of the client's process
- Internal auditing & Management review
- Management responsibilities for policies



- Links between the normative requirements, policy
- Competence of personnel
- Customer specific requirements
- Traceability of FFB
- Use of PPE / Safety & Health training program
- Revisit other points/areas of buffer zone, Riparian reserves, boundaries
- Implementation of Policies & procedures at all stores (fertilizer, chemical, schedule waste store)
- Improvements to workers' quarters – health & safety
- Infrastructure / roads & drainage / natural water management
- Continuous improvement plan & implementation
- Implementation of Best practices
- Implementation of environmental management

5.0. SUMMARY OF ASSESSMENT RESULTS

5.1. KEY FINDINGS

Table:

Principles	P1	P2	P3	P4	P5	P6	Total
No of NC: Major	0	0	0	0	0	0	0
No of NC: Minor	0	0	0	0	0	0	0
No of OFI: Opportunity for Improvement	0	0	0	1	1	0	2
Total	0	0	0	1	1	0	2

Finding No 1. Principle 4

Criterion 4.4.5: Employment conditions

4.4.5.13	The management shall respect the right of all employees to form or join trade union and allow workers own representative(s) to facilitate collective bargaining in accordance with applicable laws and regulations. Employees shall be given the freedom to join a trade union relevant to the industry or to organize themselves for collective bargaining. Employees shall have the right to organize and negotiate their work conditions.	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major	There is no documented evidence to suggest whether or not the management disallow or allow workers to form union. Note Suggest a documented management policy be
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Employees exercising this right should not be discriminated against or suffer repercussions.


established on this criterion.

Finding No 2. Principle 5


Criterion 4.5.2: Efficiency of energy use and use of renewable energy

4.5.2.3	The use of renewable energy should be applied where possible.	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major	No evidence is posted to indicate any plan on use or application of renewable energy. Note BBC estates may consider use of solar power to generate renewable energy
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5.2. AUDIT CONCLUSION

	Summary Statement of Auditor	Signature
	<p>The purpose of this Surveillance Audit Year 02 [remote audit] is to evaluate the implementation, including effectiveness, of BBC Group of Plantations management systems and that the requirement of the Standards MS2530-3:2013 is fulfilled.</p> <p>There are 2 findings categorized as OFI [opportunity for improvements]</p> <p>Overall, the OPMS of the 3 estates has fully conformed and complied with the requirements of the Standard and it is recommended that the Certification of BBC Group of Plantations be continuously maintained.</p> <p>Note: The findings are to be closed out as soon as possible.</p>	 Wilfred S Landong Date: 10 06 2021

5.3. ACKNOWLEDGEMENT BY CERTIFIED ENTITY

	Acknowledgement by Auditee	Job Title:	Signature
	This is to acknowledge and confirm the Remote Audit Assessments described in this Report and the Acceptance of the Contents and Findings in the said Audit Report.		 Name: Mohamad Firdaus b. Ibrahim Date: 11//06/2021



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5.4. CORRECTIVE ACTION REPORTS & CLOSURE – CERTIFIED ENTITY

Corrective Action Reports were raised on 10 06 2021

The Corrective Action Reports were closed out by Lead Auditor on 25 07 2021

6.0. OFFICIAL SIGN OFF

6.1.	Assessment Recommendation by Lead Auditor	Signature
	Based on the Findings/Action taken by Auditee/Closures above, BBC Group of Plantations had been able to demonstrate and improved on its continual compliance to and with requirements of the MSPO MS2530-3:2013 Standard: General Principles for Plantations & Organized Smallholders. Therefore, it is recommendation of the Audit team that the Certification of BBC Group of Plantations under MSPO MS2530-3:2013 Standard be maintained.	 Wilfred S Landong Date: 30 07 2021

6.2. ASSESSMENT REVIEW BY TECHNICAL REVIEWER

CERTIFIER: STATEMENT & CONFIRMATION

I/the undersigned, being the Certifier, confirm that I have examined thoroughly all contents of the Report in its' entirety.

I confirm that, to the best of my knowledge the information and conclusions included in this report have been prepared in compliance with the Standards requirements; and done in good faith and that the Lead Auditor recommendations had been based upon this information. I, hereby confirm that, **BBC Group of Plantations** Certification under the Standard MS2530-3:2013 be maintained

Signed:



Patrick Sibat Sujang
06 08 2021

7.0. CONCLUSION

7.1. CERTIFICATION: BQAS MANAGEMENT



In reference to MS 2530-3:2013, the BQAS Management hereby approved of:

- Issuance of the certificate.
- Issuance of the certificate as soon as implementation of corrective action(s) has been demonstrated.
- Maintenance of the certificate.**
- Maintenance of the certificate as soon as implementation of corrective action has been demonstrated.

7.2. PLAN FOR NEXT SURVEILLANCE AUDIT

SVA 03 – tentatively to be in March, 2022.

8.0. ATTACHMENTS

Hong Yet Plantation – Google Location Map

FOOTNOTES

All audit findings are based on a sampling process, targeted towards reliable evidence for effective implementation and compliance of the management system. Where applicable findings and required corrective action were or will be agreed upon with the responsible managers or management representatives, steps have been or will be defined to resolve such non-conformity. Further business aspects may exist, positive or negative, which have not been reviewed by the audit team. It is the organization's responsibility to investigate and evaluate the potential impact and scope of findings, thus continuously ensuring full compliance to the applied standard(s).

HONG YET PLANTATION SDN BHD – GOOGLE LOCATION MAP



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BBC Group of Plantations

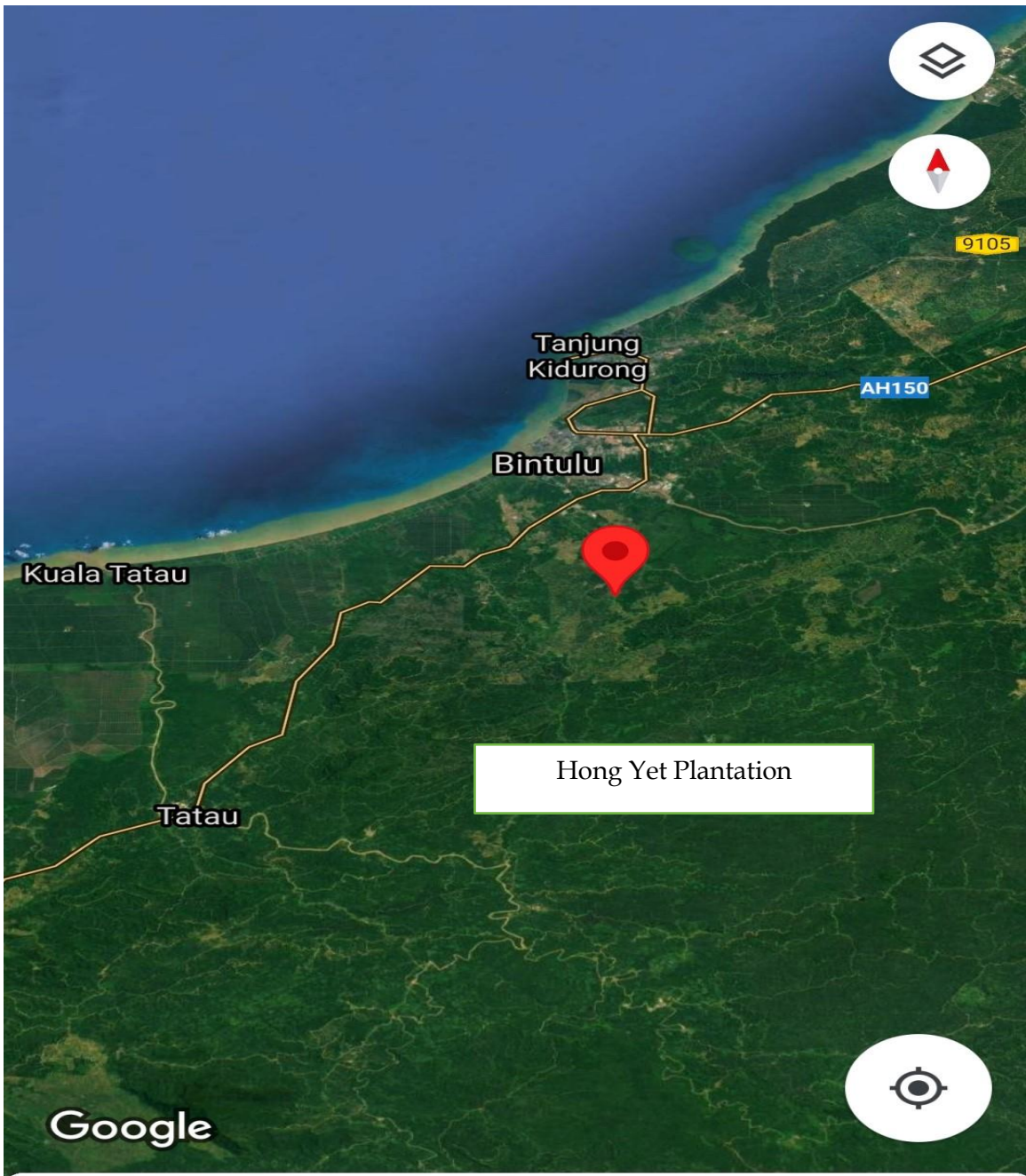
BQAS CERTIFICATION [M] SDN BHD [1179994-X]

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