



MSPO SURVEILLANCE PUBLIC SUMMARY REPORT Year 01: 2021

LADANG MERAKAI SDN BHD [970007-K]

Main Office Address:

CP 203, Batu Kawah New Township, Jalan Batu Kawah, 93250, Kuching, Sarawak.

Site Address:

Tanah NCR Kampung Merakai, Jalan Gedong Serian, 97400, Samarahan, Sarawak



BQAS Certification [M] Sdn Bhd

Lot 7823, Sublot 6, 2nd Floor, Block A, King Center, Simpang Tiga, 93350, Kuching, Sarawak.

Tel: 082 572 043

Email: bgascertification@gmail.com

Website: www.bqas.com.my

Accreditation No: ACB MSPO CB15



MSPO SURVEILLANCE PUBLIC SUMMARY REPORT Year 01: 2021

LADANG MERAKAI SDN BHD
[970007-K]

BQAS CERTIFICATION [M] SDN BHD [1179994-X]
Ref No: : BQ/LMSB/SVA01/06/21

Standard: MS 2530-3:2013

Remote Audit

Report Date: 09 09 2021

CERTIFIED ENTITY

| | | |
|-------------------------------|---|----------------------|
| MSPO Standards | <input checked="" type="checkbox"/> MS2530-3:2013 General Principles for Palm Oil Plantations & Organized Smallholders | |
| Type of Certification: | <input checked="" type="checkbox"/> Individual | |
| Project Ref No: | BQ/LMSB/SVA01/06/21 | |
| MPOB License No: | 5911 1200 2000 | |
| MSPO Certificate No: | BQAS 019 | |
| MSPO Certificate Validity: | 25 10 2019 to 24 12 2024 | |
| HQ Office Address: | CP 203, Batu Kawah New Township, Jalan Batu Kawah, 93250, Kuching, Sarawak. | |
| Site Address: | Tanah NCR Kampung Merakai, Jalan Gedong Serian, 97400, Samarahan, Sarawak | |
| Contact Person / Job Title: | Captain(B) Narayanan Kanan | Managing Director |
| Telephone / Mobile: | 082 575 984 | 013 802 8984 |
| Email / Website: | harina.edu@gmail.com | |
| Contact Person / Job Title: | Elizabeth Erica | Human Resource Asst. |
| Telephone / Mobile: | 082 575 984 | 012 819 4007 |
| Email / Website: | harina.edu@gmail.com | |

CERTIFICATION BODY

BQAS CERTIFICATION [M] SDN BHD [1179994-X]

| | | |
|-----------------------------|---|--|
| Office Address: | Lot 7823, Sublot 6, 2n Floor, Block A, Kings' Center, Simpang Tiga, 93350, Kuching Sarawak. | |
| Contact Person / Job Title: | Managing Director | |
| Telephone / Mobile: | +6 082 572043 | |
| Lead Auditor: | Wilfred S Landong | |
| Technical Reviewer: | Partrick Sibat Sujang | |

Disclaimer:

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**EXECUTIVE SUMMARY**

LADANG MERAKAI SDN BHD [LMSB] main office is located at **CP 203, Batu Kawah New Township, Jalan Batu Kawah, 93250, Kuching, Sarawak**. The Plantation site is located at Geo-coordinates **N01.09:49.9' E110.43'.32.7"** with its' address at **Tanah NCR Kampung Merakai, Jalan Gedong Serian, 97400, Samarahan, Sarawak**; approximately 19 kilometers from Serian Town & 80 kilometers from Kuching City

Established in **30 11 2011**, the Plantation has a **total certified area of 121.41 hectares** of lowland terrain with peat & sandy loam type soil; **Total planted area 114.75 hectares** and 7.00 hectares is reserved land and riparian zones [mainly peat area]. Plantation lands [NCR] is owned by a member of the local community; who is also a joint venture partner of LMSB.

This is a **Surveillance [Remote] Audit [Year 1]**, 2nd year of certification to assess performance & maintenance of the management system & continued certification of **LMSB** under the Standard MSPO2530-3:2013 General Principles for Plantations & Organized Smallholders & scope is **Individual Certification**.

This Audit which was scheduled earlier to be conducted onsite in December 2020 was forcibly delayed a few times due to compliance requirements of COVID 19 MCO [movement control order] enforced by government authorities of Sarawak & Malaysia. Additionally, the plantation also had undergone a period of inactivity of operations in compliance to requirements of the authorities. Remote Audits options were assessed since; however, then it was rated as **high risk**; hence, the plan was shelved.

Upon various and continued communications between CB and **LMSB**, and further reassessment, the planned Onsite Audit was changed to Remote Audit to ensure regulatory compliances to national COVID 19 Pandemic MCO [movement control order] and regulations enforced by the SDMC [Sarawak Disaster Management Committee].

Guidance documents for this Remote Audit is MPOCC Version 3 Updated Circular [22 March 2021]

Guidance on remote audits due to Covid 19 Pandemic Restrictions.

Risk Assessment was conducted and it was determined prior to conducting the audit that **LMSB** is categorized as **low to medium risk entity** and qualify to be audited remotely.

ICT tools and audit medias in use during this Audit include zoom meetings, google drive for uploading documents, emails, whatsapp chat group for Auditors & Auditees [clients] personnel, postings of realtime photographs evidence and other relevant virtual communication tools etc.

The assessment method follows principles of 3P (Paper, Practice & People)



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This certification assessment is a sampling process where management systems effectiveness & efficiency are confirmed via an Audit Trail that the Auditor established to make an accurate conclusion.

The following are pertinent information on **LMSB**:

| | |
|--------------------------------------|--|
| No of Employees | <ul style="list-style-type: none"> 19 employees: |
| MPOB License No / Expiry date | <ul style="list-style-type: none"> No: 5911 1200 2000; Expiry: 30 11 2021 |
| Date of Establishment | <ul style="list-style-type: none"> 30 11 2011 |
| Certified Area | <ul style="list-style-type: none"> 121.41 hectares |
| FFB Actual Production Volume 2020 | <ul style="list-style-type: none"> 2072.86 MT |
| FFB Estimated Production Volume 2021 | <ul style="list-style-type: none"> 2698.00 MT |

The Surveillance Audit was conducted on 28 - 29 06 2021; 2 Auditor; 4 mandays.

The purpose of this Audit is to evaluate the implementation, including effectiveness, and continuous compliance to MSPo requirements of **LMSB** management systems.

Assessments were done on management system documentation & compliance, estates facilities and palm oil production activities & operations. Information & data were systematically gathered & documented from online interviews, realtime photos as evidence & review of documentations and records.

There were 3 findings during this Audit; classified as OFI [opportunity for improvements] under Criterion 4.4.4: Employee safety and health; Criterion 4.4.6: Training and competency; & Criterion 4.6.1: Site management. Corrective Action reports on these findings are raised on 30 06 2021 and closed out on 01 09 2021.

In this Audit, the Auditors also determined that actions to be taken on findings in initial certification audit had been implemented satisfactorily and in compliance with requirements of the Standards.

Estate employees are remunerated in compliance with Employment Act & minimum wage regulations; and living & housing conditions in the staff housing and facilities continue to comply with standard requirements of health & safety regulations & the relevant Housing Act. Available amenities in **LMSB** include treated water, electricity, telecommunication services and waste disposal services.

LMSB management systems had complied & conformed to MSPo Certification standards, conditions & requirements. Conclusively, the Lead Auditor therefore recommended that **LMSB** certification under MSPo Standards MS2530-3:2013 Part 3 – General Principles for Oil Palm Plantations & Organized Smallholders to be continued and maintained.



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Standard: MS 2530-3:2013

Remote Audit

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1.0. INFORMATION: CERTIFICATION ASSESSMENT

| | | | |
|------|----------------------------------|-------------------------------------|--|
| 1.1. | Type of Certification Assessment | <input type="checkbox"/> | Initial Certification / Main Audit |
| | | <input checked="" type="checkbox"/> | Annual Surveillance Audit [Year 1] |
| | | <input type="checkbox"/> | Re-certification Audit |
| 1.2. | Scope of MSPO Certification | <input checked="" type="checkbox"/> | Production of Sustainable Fresh fruit Bunch from: |
| | | | Total Planted Areas Total Certified Areas |
| | LADANG MERAKAI SDN BHD | | 114.75 hectares 121.41 hectares |
| 1.3. | MSPO Standards | <input checked="" type="checkbox"/> | PART 3: MS2530-3:2013 |

2.0. INFORMATION: CERTIFIED ENTITY

| | | | |
|---|----------------------------------|--|------------------------------------|
| Company Name & Registration No: | | LADANG MERAKAI SDN BHD | |
| Main Address: | | CP203 BATU KAWA NEW TOWNSHIP, JALAB BATU KAWA, 93250 KUCHING , SARAWAK | |
| Site Name: | | Tanah NCR Kampung Merakai, Jalan Gedong Serian,97400, Samarahan, Sarawak | |
| Primary Function: | | <input checked="" type="checkbox"/> Plantation/Organized Smallholders | |
| Site Address: | | | |
| Management Contact Details | | | |
| 1. | Name: Captain(B) Narayanan Kanan | Job Title: Managing Director | |
| | Mobile: 0138028984 | Tel: 082 575984 | Email: harina.edu@gmail.com |
| 2. | Name: Elizabeth Erica | Job Title: HR Asst. | |
| | Mobile: 0128194007 | Tel: 082 575984 | Email: harina.edu@gmail.com |
| Headcount: | | Staff: 2 | General Workers: 17 Total: 19 |
| MS 2530-3:2013 General Principles for Plantations & Organized Smallholders | | | |
| MPOB License No: 5911 1200 2000 | | Expiry Date: 30 th November 2021 | |
| Scope of Activity: Menjual & Mengalih FFB | | | |
| Date of Establishment: 30 11 2011 | | Geo-Coordinates: N01.09:49.9' E110.43'.32.7" | |
| Certified Area: 121.41 hectares | | Planted Area: 114.75 hectares | |
| FFB Production (actual) 2020: 2072.86 MT | | FFB Production (estimate) 2021: 2698.00 MT | |
| Sources of FFB: Own Estate | | Main FFB purchaser: TH Gedong Palm Oil Mill | |
| No of Planting Blocks: 6 | | No of Palm trees (stand count): 17007 | |
| Palm Species: DxP, Sawit Kinabalu, United Plantation | | Age Range of Palm Trees: 6 – 7 years | |
| Elevation: | | Palm density per Ha : 148 | |



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| | | | |
|--|-------------------------------------|-----------------------------------|--|
| Topography: Lowland | Soil Type: peat/sandy loam | | |
| Land Status: Ownership: | <input type="checkbox"/> Rented | <input type="checkbox"/> Own Land | <input checked="" type="checkbox"/> Joint Venture |
| Validity/Date of Certification: 25 12 2019 to 24 12 2024 | Other Sustainability Certification: | | |

3.0. ASSESSMENT METHODOLOGY

This certification assessment is a SAMPLING process where management systems effectiveness & efficiency are confirmed via an audit trail that the Auditors established to make an accurate conclusion.

| | |
|--|--|
| Information gathering Data collection | <ul style="list-style-type: none"> ICT tools and audit medias in use during this Audit include zoom meetings, google drive for uploading documents, emails, whatsapp chat group for Auditors & Auditees [clients] personnel, postings of realtime photographs evidence and other relevant virtual communication tools etc. |
| Assessment method | <p>Paper</p> <ul style="list-style-type: none"> Assessing past implementations from records, reports of the management system <p>Practice</p> <ul style="list-style-type: none"> Assessing current implementation from evidence collection on current practices <p>People</p> <ul style="list-style-type: none"> Assessing future maintenance from interviewing online the auditee personnel on understanding & assessing competencies. |

| Surveillance Audit | | Audit Findings Classification | |
|--------------------|------------------------------|-------------------------------|---|
| Term | Meaning | Description | |
| YES | Compliance | • | Fulfilled requirement of audited standard |
| OFI | Opportunity for improvements | • | Demonstrate conformity. There are, however, improvement opportunity identified that will benefit the organization |
| NO (minor NC) | Minor non conformity | • | Non-compliance to standard requirements or company's SOP; or are issues that when combined, jeopardized the functioning of the system |
| NO (major NC) | Major non conformity | • | Demonstrate absence or total breakdown of system to meet standard requirement, or a number of minor NC against a clause of standard requirements / at a particular area of last assessment that are not effectively addressed will be classified as major NC. |



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4.0. ASSESSMENT PROCESS

The assessment process was preceded by/with **Risk Assessment of the certified entity** to determine that the Audited Entity qualify to be audited vide **Remote Audit**. BQAS had assessed that surveillance audit 01 of **LMSB** is classified as **low to medium risk**.

4.1. AUDIT TEAM

| Assessment Year | Name | Role |
|----------------------|-------------------|--------------|
| Surveillance Year 01 | Wilfred S Landong | Lead Auditor |
| | Maxwell S Landong | Auditor |

4.2. AUDIT PLAN

4.2.1. AUDIT OBJECTIVES

Surveillance Audit Year 01

- Changes to the certified client and its management system
- Verification of continuous management system implementation
- Review of effectiveness of measures arising from the previous audit (if applicable)
- Confirmation of fulfillment of certification requirements
- Enquiries on aspects of certification (Complaints)
- Review of any client's statements with respect to its certified operations (promotional material, website, use of BQAS logos and marks, use of the certificate)
- Customer specific requirements

4.2.2. ASSESSMENT SITES / PROGRAMS / PARAMETERS

| | |
|---------------|---|
| MS2530-3:2013 | General Principles for Plantations & Organized Smallholders |
|---------------|---|

4.2.2.1. Assessment Sites

Remote Assessments were performed on:

- Documentations & records
- Estate – field sites / activities
- Estate – processes, stores, waste & water management, workshop and related facilities
- Staff facilities – housing, amenities etc.



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4.2.2.2.

Assessment Program

Date: 28 - 29 06 21

No of Auditors: 2

No of Mandays: 4

Day 1

- Opening Meeting
- Review Certification Audit Report Year 01
- Documentation Audit / Record Review
- Estates – facilities review (chemical, schedule waste stores, workshop, etc.)

Day 2

- FFB evacuation process
- Assessment/review of staff/workers housing & living conditions, facilities & amenities, domestic waste treatment etc.
- Documentation Audit continued
- Closing meeting
- Presentation of Audit Checklist / Report

4.2.2.3.

Assessment Parameters

- Evaluate implementation, including effectiveness of the management system
- Information & evidence about conformity to all requirements
- Performance monitoring, measuring, reporting
- Reviewing against key performance objectives & targets
- Performance as regards legal compliance
- Operational control of the client's process
- Internal auditing & Management review
- Management responsibilities for policies
- Links between the normative requirements, policy
- Competence of personnel
- Customer specific requirements
- Traceability of FFB
- Use of PPE / Safety & Health training program
- Revisit other points/areas of buffer zone, Riparian reserves, boundaries
- Implementation of Policies & procedures at all stores (fertilizer, chemical, schedule waste store)
- Improvements to workers' quarters – health & safety
- Infrastructure / roads & drainage / natural water management
- Continuous improvement plan & implementation
- Implementation of Best practices
- Implementation of environmental management



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5.0. SUMMARY OF ASSESSMENT RESULTS

5.1. KEY FINDINGS

Table:

| Principles | P1 | P2 | P3 | P4 | P5 | P6 | Total |
|--|----|----|----|----|----|----|-------|
| No of NC: Major | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| No of NC: Minor | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| No of OFI: Opportunity for Improvement | 0 | 0 | 0 | 2 | 0 | 1 | 3 |
| Total | 0 | 0 | 0 | 2 | 0 | 1 | 3 |

Finding No 1

PRINCIPLE 4 SOCIAL RESPONSIBILITY, HEALTH, SAFETY & EMPLOYMENT CONDITIONS

Criterion 4.4.4: Employee safety and health

| | | | |
|-------------|---|---|--|
| 4.4.4.2 (1) | Employees trained in First Aid should be present at all field operations. A First Aid Kit equipped with approved contents should be available at each worksite. | <input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major | <p>1st Aid Kits are sighted at the main office, staff room and in the Assistant Estate Manager Vehicle. The Assistant Estate Manager is trained on 1st Aid.</p> <p>There is no evidence of any other personnel trained on 1st Aid sighted.</p> <p>It is recommended that at least one (1) other personnel be trained on first Aid</p> |
|-------------|---|---|--|

Finding No 2

Criterion 4.4.6: Training and competency

| | | | |
|---------|---|---|---|
| 4.4.6.3 | A continuous training program should be planned and implemented to ensure that all employees are well trained in their job function and responsibility, in accordance to the documented training procedure. | <input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major | <p>Training plan for 2019/2020 for all employees is sighted in Training Program for year 2019/2020 – Refer Doc reference LMSB/MSPO/4.4.6.1</p> <p>One (1) Training program on Employment Condition Safety and Health Training dated 2nd January 2020 attended by staff and workers.</p> <p>The Training Program was facilitated by the Managing Director</p> |
|---------|---|---|---|



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| | | | |
|--|--|--|--|
| | | | Training Plan for year 2021 not sighted It is recommended that Training Plan for 2021 be documented |
|--|--|--|--|

Finding No 3.

PRINCIPLE 6

BEST PRACTICES

Criterion 4.6.1: Site management

| Indicator | Requirement | Compliance | Findings |
|-----------|---|--|---|
| 4.6.1.1 | Standard operating procedures shall be appropriately documented and consistently implemented and monitored. | <input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major | <p>The following Standard Operating Procedure (SOP) are documented for Site Management – Doc Reference LMSB/MSPO/4.6.1 - 13) dated 2nd September 2019 as follows:</p> <p>STANDARD OPERATING PROCEDURE</p> <ol style="list-style-type: none"> 1 Block Design 2 Drainage Construction 3 Palm Pruning 4 Manuring Operations 5 Weeding and Chemical handling 6 Harvesting 7 Integrated Pest Management 8 Rat baiting control 9 Ganoderma management 10 Leaf Eating Caterpillar 11 Oryctes Rhinoceros 12 Thiatahba (ulat tandan) 13 Termites <p>All SOP are in compliance with requirements of best practices.</p> <p>No new SOP sighted during this audit To establish SOP on Estate operation during Pandemic Covid 19 n view of its' importance during current situation</p> |



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Standard: MS 2530-3:2013

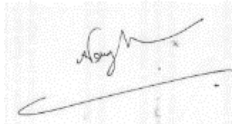
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5.2. AUDIT CONCLUSION

| | Summary Statement of Lead Auditor | Signature |
|--|---|--|
| | <p>The purpose of this Remote Surveillance Audit is to evaluate the implementation, including effectiveness, of LMSB Oil Palm management systems [OPMS] and that the requirement of the Standards MS2530-3:2013 is fulfilled.</p> <p>There were 3 findings during this Audit classified as OFI [opportunity for improvement].</p> <p>Overall LMSB had continuously maintained and conformed to the requirements of the Standards MS2530-3:2013. It is recommended that the Certification of LMSB under the standard be maintained.</p> |  Wilfred S Landong Date: 30 06 2021 |

5.3. ACKNOWLEDGEMENT BY CERTIFIED ENTITY

| Acknowledgement by Auditee | Signature |
|--|--|
| <p>This is to acknowledge and confirm the Surveillance Remote Audit [SVA01] Assessments described in this Report and the Acceptance of the Contents and Findings in the said Audit Report.</p> |  KAPT [B] Narayanan Kannan Managing Director 30 06 2021 |

5.4. CORRECTIVE ACTION REPORTS & CLOSURE

There were 3 findings in this Surveillance Audit. CAR was raised and the finding was closed out by the Lead Auditor on 01 09 2021



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6.0. OFFICIAL SIGN OFF

6.1. ASSESSMENT RECOMMENDATION BY LEAD AUDITOR

Based on the Findings/Action taken by Auditee/Closures above, **LADANG MERAKAI SDN BHD** had been able to demonstrate and improved on its continual compliance to and with requirements of the MSPO MS2530-3:2013 Standard: General Principles for Plantations & Organized Smallholders.

Therefore, it is recommendation of the Audit team that the Certification of **LADANG MERAKAI SDN BHD** under MSPO MS2530-3:2013 Standard be maintained.

Wilfred S Landong
Date: 02 09 2021

6.2. ASSESSMENT REVIEW BY TECHNICAL REVIEWER

STATEMENT & CONFIRMATION

I/the undersigned, being the Technical Reviewer, confirm that I have examined thoroughly all contents of the Report in its' entirety.
I confirm that, to the best of my knowledge the information and conclusions included in this report have been prepared in compliance with the Standards requirements; and done in good faith and that the Lead Auditor recommendations had been based upon this information. I, hereby confirm that, **LADANG MERAKAI SDN BHD** Certification under the Standard MS2530-3:2013 be maintained.

Signed:

Patrick Sibat Sujang
07 09 2021

7.0. CONCLUSION

7.1. CERTIFICATION: BQAS MANAGEMENT

In reference to MS 2530-3:2013, the BQAS Management hereby approved of:

- Issuance of the certificate.
- Issuance of the certificate as soon as implementation of corrective action(s) has been demonstrated.
- Maintenance of the certificate.**
- Maintenance of the certificate as soon as implementation of corrective action has been demonstrated.



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7.2. PLAN FOR NEXT SURVEILLANCE AUDIT

SVA 02 – tentatively to be in June, 2022.

8.0. ATTACHMENTS

Nil

FOOTNOTES

All audit findings are based on a sampling process, targeted towards reliable evidence for effective implementation and compliance of the management system. Where applicable findings and required corrective action were or will be agreed upon with the responsible managers or management representatives, steps have been or will be defined to resolve such non-conformity. Further business aspects may exist, positive or negative, which have not been reviewed by the audit team. It is the organization's responsibility to investigate and evaluate the potential impact and scope of findings, thus continuously ensuring full compliance to the applied standard(s).