



MSPO SURVEILLANCE PUBLIC SUMMARY REPORT Year 01: 2021

SYARIKAT ILAM

[No 111/91]

Main Office Address:

No 27, JALAN REPOK, 96100, SARIKEI, SARAWAK.

Site Address:

Oil Palm Mini Estate, Sg Paoh, 96100, Sarikei, Sarawak



BQAS Certification [M] Sdn Bhd

Lot 7823, Sublot 6, 2nd Floor, Block A, King Center, Simpang Tiga, 93350, Kuching, Sarawak.

Tel: 082 572 043

Email: bqascertification@gmail.com

Website: www.bqas.com.my

Accreditation No: ACB MSPO CB15



MSPO SURVEILLANCE PUBLIC SUMMARY REPORT Year 01: 2021

SYARIKAT ILAM [No 111/91]

BQAS CERTIFICATION [M] SDN BHD [1179994-X]

Ref No: : BQ/SI/SVA01/06/21

Standard: MS 2530-3:2013

Remote Audit

Report Date: 06 09 2021

CERTIFIED ENTITY

MSPO Standards	<input checked="" type="checkbox"/> MS2530-3:2013 General Principles for Palm Oil Plantations & Organized Smallholders	
Type of Certification:	<input checked="" type="checkbox"/> Individual	
Project Ref No:	BQ/SI/SVA01/06/21	
MPOB License No:	5510 7600 2000	
MSPO Certificate No:	BQAS 012	
MSPO Certificate Validity:	15 10 2019 to 14 10 2024	
HQ Office Address:	No 27, JALAN REPOK, 96100, SARIKEI, SARAWAK.	
Site Address:	Oil Palm Mini Estate, Sg Paoh, 96100, Sarikei, Sarawak	
Contact Person / Job Title:	Mr. Wong Ling Tung	Director
Telephone / Mobile:	084 656 608	019 819 3255
Email / Website:	wildanwong@yahoo.co.uk	
Contact Person / Job Title:	Puan Ilam binti Iman	Managing Director
Telephone / Mobile:	084 655 088	
Email / Website:		

CERTIFICATION BODY

BQAS CERTIFICATION [M] SDN BHD [1179994-X]

Office Address:	Lot 7823, Sublot 6, 2n Floor, Block A, Kings' Center, Simpang Tiga, 93350, Kuching Sarawak.	
Contact Person / Job Title:	Managing Director	
Telephone / Mobile:	+6 082 572043	
Lead Auditor:	Wilfred S Landong	
Technical Reviewer:	Maxwell S Landong	

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**EXECUTIVE SUMMARY**

SYARIKAT ILAM [SI] main office is located at **No 27, JALAN REPOK, 96100, SARIKEI, SARAWAK**. The Plantation site is located at Geo-coordinates **N02°01.59.1' E111°26.37.3'** with its' address at **Oil Palm Mini Estate, Sg Paoh, 96100, Sarikei, Sarawak**; approximately 30 kilometers from Sarikei Town.

Established in **2003**, the Plantation has a **total certified area of 233.56 hectares** of lowland terrain with peat & sandy loam type soil; **Total planted area 220.00 hectares** and 13.56 hectares is reserved land and riparian zones [mainly peat area]. Plantation lands: 153.84 ha are owned by shareholders/Directors of Syarikat Ilam; 79.72 ha are rented from local landowners with 25 years tenure.

This is a **Surveillance [Remote] Audit [Year 1]**, 2nd year of certification to assess performance & maintenance of the management system & continued certification of **SYARIKAT ILAM** under the Standard MSPO2530-3:2013 General Principles for Plantations & Organized Smallholders & scope is **Individual Certification**.

This Audit which was scheduled earlier to be conducted onsite in October 2020 was forcibly delayed a few times due to compliance requirements of COVID 19 MCO [movement control order] enforced by government authorities of Sarawak & Malaysia. Additionally, the plantation also had undergone a period of inactivity of operations in compliance to requirements of the authorities. Remote Audits options were assessed since; however, then it was rated as **high risk**; hence, the plan was shelved.

Upon various and continued communications between CB and **SYARIKAT ILAM**, and further reassessment, the planned Onsite Audit was changed to Remote Audit to ensure regulatory compliances to national COVID 19 Pandemic MCO [movement control order] and regulations enforced by the SDMC [Sarawak Disaster Management Committee].

Guidance documents for this Remote Audit is MPOCC Version 3 Updated Circular [22 March 2021]

Guidance on remote audits due to Covid 19 Pandemic Restrictions.

Risk Assessment was conducted and it was determined prior to conducting the audit that **SYARIKAT ILAM** is categorized as **low to medium risk entity** and qualify to be audited remotely.

ICT tools and audit medias in use during this Audit include zoom meetings, google drive for uploading documents, emails, whatsapp chat group for Auditors & Auditees [clients] personnel, postings of realtime photographs evidence and other relevant virtual communication tools etc.

The assessment method follows principles of 3P (Paper, Practice & People)



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Standard: MS 2530-3:2013

Remote Audit

Report Date: 06 09 2021

This certification assessment is a sampling process where management systems effectiveness & efficiency are confirmed via an Audit Trail that the Auditor established to make an accurate conclusion.

The following are pertinent information on **SYARIKAT ILAM**:

No of Employees	<ul style="list-style-type: none">• 18 employees:
MPOB License No / Expiry date	<ul style="list-style-type: none">• No: 5510 7600 2000; Expiry: 30 06 2022
Date of Establishment	<ul style="list-style-type: none">• 2003
Certified Area	<ul style="list-style-type: none">• 233.56 hectares
FFB Actual Production Volume 2020	<ul style="list-style-type: none">• 5,761.66 MT
FFB Estimated Production Volume 2021	<ul style="list-style-type: none">• 5,800.00 MT

The Surveillance Audit was conducted on 23 - 24 06 2021; 2 Auditor; 4 mandays.

The purpose of this Audit is to evaluate the implementation, including effectiveness, and continuous compliance to MSPO requirements of **SYARIKAT ILAM** management systems.

Assessments were done on management system documentation & compliance, estates facilities and palm oil production activities & operations. Information & data were systematically gathered & documented from online interviews, realtime photos as evidence & review of documentations and records.

There was only 1 finding during this Audit; classified as OFI [opportunity for improvements] under Criterion: 4.4.1 Social Impact Assessment. Corrective Action reports on these findings are raised on 25 06 2021 and closed out on 15 08 2021.

In this Audit, the Auditors also determined that actions to be taken on findings in initial certification audit had been implemented satisfactorily and in compliance with requirements of the Standards.

Estate employees are remunerated in compliance with Employment Act & minimum wage regulations; and living & housing conditions in the staff housing and facilities continue to comply with standard requirements of health & safety regulations & the relevant Housing Act.

Available amenities in **SYARIKAT ILAM** include treated water, electricity, telecommunication services and waste disposal services.

SYARIKAT ILAM management systems had complied & conformed to MSPO Certification standards, conditions & requirements.

Conclusively, the Lead Auditor therefore recommended that **SYARIKAT ILAM** certification under MSPO Standards MS2530-3:2013 Part 3 – General Principles for Oil Palm Plantations & Organized Smallholders to be continued and maintained.



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1.0. INFORMATION: CERTIFICATION ASSESSMENT

1.1.	Type of Certification Assessment	<input type="checkbox"/>	Initial Certification / Main Audit
		<input checked="" type="checkbox"/>	Annual Surveillance Audit [Year 1]
		<input type="checkbox"/>	Re-certification Audit
1.2.	Scope of MSPO Certification	<input checked="" type="checkbox"/>	Production of Sustainable Fresh fruit Bunch from:
			Total Planted Areas Total Certified Areas
	SYARIKAT ILAM		220.00 hectares 233.56 hectares
1.3.	MSPO Standards	<input checked="" type="checkbox"/>	PART 3: MS2530-3:2013

2.0. INFORMATION: CERTIFIED ENTITY

Company Name & Reg.	SYARIKAT ILAM - 111/91		
Main Address:	N0. 27 Jalan Repok, 96100, Sarikei, Sarawak		
Site Name:	Syarikat Ilam		
Primary Function:	<input checked="" type="checkbox"/> Plantation /Organized Smallholders		
Site Address:	Oil Palm Estate, Sg. Paoh, Sarikei, Sarawak		
Management Contact Details			
1.	Name: Wong Ling Tung	Job Title: Director	
	Mobile: 0198193255	Tel: 084656608	Email: wildan.wong@yahoo.co.uk
2.	Name: Ilam Binti Iman	Job Title: Managing Director	
Headcount:	Local: 7	General Workers /TKI: 11	Total: 18
MS 2530-3:2013 General Principles for Plantations & Organized Smallholders			
MPOB License No: 551076002000	Expiry Date:30.06.2022		
Scope of Activity: Menjual dan Mengalih FFB			
Date of Establishment: 2003	Geo-Coordinates: N 2 ^o 01.59.1' E 111 ^o 26.37.3		
Certified Area: 233.56 ha	Planted Area:220 ha		
FFB Production (actual) 2020: 5,761.66MT	FFB Production (estimate) 2021: 5,800MT		
Sources of FFB: Own Estate	Main FFB purchaser: Manis Oil Mill Sdn. Bhd.		
No of Planting Blocks: 14	No of Palm trees: 29,085		
Palm Species: Golden Hope 500	Age Range of Palm Trees: 10 - 16 years		
Topography: Gently undulating	Soil Type: peat, sandy loam		
Land Status: Ownership:	<input checked="" type="checkbox"/> Rented -79.72 ha	<input checked="" type="checkbox"/> Own Land -153.84 ha	
Validity/Date of Certification:	15.10.2019 to 14.10.2024		



3.0. ASSESSMENT METHODOLOGY

This certification assessment is a SAMPLING process where management systems effectiveness & efficiency are confirmed via an audit trail that the Auditors established to make an accurate conclusion.

Information gathering Data collection	<ul style="list-style-type: none"> ICT tools and audit medias in use during this Audit include zoom meetings, google drive for uploading documents, emails, whatsapp chat group for Auditors & Auditees [clients] personnel, postings of realtime photographs evidence and other relevant virtual communication tools etc.
Assessment method	<p>Paper</p> <ul style="list-style-type: none"> Assessing past implementations from records, reports of the management system <p>Practice</p> <ul style="list-style-type: none"> Assessing current implementation from evidence collection on current practices <p>People</p> <ul style="list-style-type: none"> Assessing future maintenance from interviewing online the auditee personnel on understanding & assessing competencies.

Surveillance Audit		Audit Findings Classification	
Term	Meaning	Description	
YES	Compliance	<ul style="list-style-type: none"> Fulfilled requirement of audited standard 	
OFI	Opportunity for improvements	<ul style="list-style-type: none"> Demonstrate conformity. There are, however, improvement opportunity identified that will benefit the organization 	
NO (minor NC)	Minor non conformity	<ul style="list-style-type: none"> Non-compliance to standard requirements or company's SOP; or are issues that when combined, jeopardized the functioning of the system 	
NO (major NC)	Major non conformity	<ul style="list-style-type: none"> Demonstrate absence or total breakdown of system to meet standard requirement, or a number of minor NC against a clause of standard requirements / at a particular area of last assessment that are not effectively addressed will be classified as major NC. 	



4.0. ASSESSMENT PROCESS

The assessment process was preceded by/with **Risk Assessment of the certified entity** to determine that the Audited Entity qualify to be audited vide **Remote Audit**. BQAS had assessed that surveillance audit 01 of **SYAIKAT ILAM** is classified as **low to medium risk**.

4.1. AUDIT TEAM

Assessment Year	Name	Role
Surveillance Year 01	Wilfred S Landong	Lead Auditor
	Patrick Sibat	Auditor

4.2. AUDIT PLAN

4.2.1. AUDIT OBJECTIVES

Surveillance Audit Year 01

- Changes to the certified client and its management system
- Verification of continuous management system implementation
- Review of effectiveness of measures arising from the previous audit (if applicable)
- Confirmation of fulfillment of certification requirements
- Enquiries on aspects of certification (Complaints)
- Review of any client's statements with respect to its certified operations (promotional material, website, use of BQAS logos and marks, use of the certificate)
- Customer specific requirements

4.2.2. ASSESSMENT SITES / PROGRAMS / PARAMETERS

MS2530-3:2013	General Principles for Plantations & Organized Smallholders
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4.2.2.1. Assessment Sites

Remote Assessments were performed on:

- Documentations & records
- Estate – field sites / activities
- Estate – processes, stores, waste & water management, workshop and related facilities



- Staff facilities – housing, amenities etc.

4.2.2.2. Assessment Program

Date: 23 - 24 06 21

No of Auditors: 2

No of Mandays: 4

Day 1

- Opening Meeting
- Review Certification Audit Report Year 01
- Documentation Audit / Record Review
- Estates – facilities review (chemical, schedule waste stores, workshop, etc.)

Day 2

- FFB evacuation process
- Assessment/review of staff/workers housing & living conditions, facilities & amenities, domestic waste treatment etc.
- Documentation Audit continued
- Closing meeting
- Presentation of Audit Checklist / Report

4.2.2.3. Assessment Parameters

- Evaluate implementation, including effectiveness of the management system
- Information & evidence about conformity to all requirements
- Performance monitoring, measuring, reporting
- Reviewing against key performance objectives & targets
- Performance as regards legal compliance
- Operational control of the client's process
- Internal auditing & Management review
- Management responsibilities for policies
- Links between the normative requirements, policy
- Competence of personnel
- Customer specific requirements
- Traceability of FFB
- Use of PPE / Safety & Health training program
- Revisit other points/areas of buffer zone, Riparian reserves, boundaries
- Implementation of Policies & procedures at all stores (fertilizer, chemical, schedule waste store)
- Improvements to workers' quarters – health & safety
- Infrastructure / roads & drainage / natural water management
- Continuous improvement plan & implementation
- Implementation of Best practices
- Implementation of environmental management

**5.0. SUMMARY OF ASSESSMENT RESULTS****5.1. KEY FINDINGS**

Table:

Principles	P1	P2	P3	P4	P5	P6	Total
No of NC: Major	0	0	0	0	0	0	0
No of NC: Minor	0	0	0	0	0	0	0
No of OFI: Opportunity for Improvement	0	0	0	1	0	0	1
Total	0	0	0	1	0	0	1

Finding No 1**PRINCIPLE 4 SOCIAL RESPONSIBILITY, HEALTH, SAFETY & EMPLOYMENT CONDITIONS****Criterion 4.4.1: Social impact assessment (SIA)**

Indicator	Requirement	Compliance	Findings
4.4.1.1	Social impacts should be identified and plans are implemented to mitigate the negative impacts and promote the positive ones.	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major	<p>Sighted - there is some-what social assessment with Ref. SILAM/MSPO/SIA/04/19-01 dated 01.04.2019. This social assessment was conducted in-house by the staff. Social activities was planned on 26.10.2020 for implementation during 2021 but could not be carried out due to covid 19 pandemic.</p> <p>Existing "SIA" document is rather piece-meal document and it needs to be improved upon. For an established oil palm plantation like that of Sykt. Ilam, Social Impact Management Plan (SIMP) is sufficient. For it to be recognized as national & international Document, SIMP should be prepared by EIA consultant registered with the Natural Resources and Environment Board (NREB), Sarawak.</p>



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Standard: MS 2530-3:2013


Remote Audit

Report Date: 06 09 2021

5.2. AUDIT CONCLUSION

	Summary Statement of Lead Auditor	Signature
	<p>The purpose of this Remote Surveillance Audit is to evaluate the implementation, including effectiveness, of SYARIKAT ILAM Oil Palm management systems [OPMS] and that the requirement of the Standards MS2530-3:2013 is fulfilled.</p> <p>There was only 1 finding during this Audit classified as OFI [opportunity for improvement].</p> <p>Overall SYARIKAT ILAM had continuously maintained and conformed to the requirements of the Standards MS2530-3:2013. It is recommended that the Certification of SYARIKAT ILAM under the standard be maintained.</p>	 Wilfred S Landong Date: 25 06 2021

5.3. ACKNOWLEDGEMENT BY CERTIFIED ENTITY

Acknowledgement by Auditee	Signature
<p>This is to acknowledge and confirm the Surveillance Remote Audit [SVA01] Assessments described in this Report and the Acceptance of the Contents and Findings in the said Audit Report.</p>	 Mr Wong Ling Tung Director 27 06 2021

5.4. CORRECTIVE ACTION REPORTS & CLOSURE

There was only one [1] finding in this Surveillance Audit. CAR was raised and the finding was closed out by the Lead Auditor on 15 08 2021



6.0. OFFICIAL SIGN OFF

6.1. ASSESSMENT RECOMMENDATION BY LEAD AUDITOR

Based on the Findings/Action taken by Auditee/Closures above, **SYARIKAT ILAM** had been able to demonstrate and improved on its continual compliance to and with requirements of the MSPO MS2530-3:2013 Standard: General Principles for Plantations & Organized Smallholders.

Therefore, it is recommendation of the Audit team that the Certification of **SYARIKAT ILAM** under MSPO MS2530-3:2013 Standard be maintained.

Wilfred S Landong
Date: 30 08 2021

6.2. ASSESSMENT REVIEW BY TECHNICAL REVIEWER

STATEMENT & CONFIRMATION

I/the undersigned, being the Technical Reviewer, confirm that I have examined thoroughly all contents of the Report in its' entirety.

I confirm that, to the best of my knowledge the information and conclusions included in this report have been prepared in compliance with the Standards requirements; and done in good faith and that the Lead Auditor recommendations had been based upon this information. I, hereby confirm that, **NORMA SUMBER SDN BHD** Certification under the Standard MS2530-3:2013 be maintained.

Signed:

Maxwell S Landong
30 08 2021



7.0. CONCLUSION

7.1. CERTIFICATION: BQAS MANAGEMENT

In reference to MS 2530-3:2013, the BQAS Management hereby approved of:

- Issuance of the certificate.
- Issuance of the certificate as soon as implementation of corrective action(s) has been demonstrated.
- Maintenance of the certificate.**
- Maintenance of the certificate as soon as implementation of corrective action has been demonstrated.

7.2. PLAN FOR NEXT SURVEILLANCE AUDIT

SVA 02 – tentatively to be in APRIL/MAY, 2022.

8.0. ATTACHMENTS

Nil

FOOTNOTES

All audit findings are based on a sampling process, targeted towards reliable evidence for effective implementation and compliance of the management system. Where applicable findings and required corrective action were or will be agreed upon with the responsible managers or management representatives, steps have been or will be defined to resolve such non-conformity. Further business aspects may exist, positive or negative, which have not been reviewed by the audit team. It is the organization's responsibility to investigate and evaluate the potential impact and scope of findings, thus continuously ensuring full compliance to the applied standard(s).