



MSPO SURVEILLANCE PUBLIC SUMMARY REPORT [YEAR 01] 2021



ADA TENAGA SDN BHD (603906-T)

HQ Office Address:

No 25, Lane 1, Lanang Road, 96000, Sibul, Sarawak

Site Address:

25 ½ Miles, Ulu Oya Road, Lot 1690, Pasai Siong Land District, 96000, Sibul Sarawak



BQAS Certification [M] Sdn Bhd

Lot 7823, Sublot 6, 2nd Floor, Block A, King Center, Simpang Tiga, 93350, Kuching, Sarawak.

Tel: 082 572 043

Email: bqascertification@gmail.com

Website: www.bqas.com.my

Accreditation No: ACB MSPO CB15



MSPO SURVEILLANCE PUBLIC SUMMARY REPORT Year 01: 2021



ADA TENAGA SDN BHD
[342300-K]

BQAS CERTIFICATION [M] SDN BHD [1179994-X]

Ref No: : BQ/ATSB/SVA01/06/21

Standard: MS 2530-3:2013

Remote Audit

Report Date: 05 09 2021

CERTIFIED ENTITY

MSPO Standards	<input checked="" type="checkbox"/> MS2530-3:2013 General Principles for Palm Oil Plantations & Organized Smallholders	
Type of Certification:	<input checked="" type="checkbox"/> Individual	
Project Ref No:	BQ/ATSB/SVA01/06/21	
MPOB License No:	5411 4300 2000	
MSPO Certificate No:	BQAS 008	
MSPO Certificate Validity:	1st Sept 2019 to 30th Aug, 2024	
HQ Office Address:	No 25, Lane 1, Lanang Road, 96000, Sibul, Sarawak	
Site Address:	25 ½ Miles, Ulu Oya Road, Lot 1690, Pasai Siong Land District, 96000, Sibul Sarawak	
Contact Person / Job Title:	Mr Johnson Tiu	Director
Telephone / Mobile:	084 315 678	014 888 4555
Email / Website:	adatenaga@smtgroup.com.my	
Contact Person / Job Title:	Ms Ling Li Jia	Admin Assistant
Telephone / Mobile:	011 5857 8566	
Email / Website:	084 315 678	adatenaga@smtgroup.com.my

CERTIFICATION BODY

BQAS CERTIFICATION [M] SDN BHD [1179994-X]

Office Address:	Lot 7823, Sublot 6, 2nd Floor, Block A, Kings' Center, Simpang Tiga, 93350, Kuching Sarawak.	
Contact Person / Job Title:	Managing Director	
Telephone / Mobile:	+6 082 572043	
Lead Auditor:	Wilfred S Landong	
Technical Reviewer:	Patrick Sibat Sujan	

Disclaimer:

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EXECUTIVE SUMMARY

Ada Tenaga Sdn Bhd [ATSB] HQ office is located at No 25, Lane 1, Lanang Road, 96000, Sibul, Sarawak. The Plantation site is located at Geo-coordinates **N2°34'08" E112°03'25.92"** with its' address at **25 ½ Miles, Ulu Oya Road, Lot 1690, Pasai Siong Land District, 96000, Sibul Sarawak**

Established in **2006**, the Plantation has a **total certified area of 297.69 hectares** of undulating terrain with shallow skeletal soils & red yellow podzols; **Total planted area 274.69 hectares** and 23.00 hectares is reserved land and riparian zones. Plantation lands are owned by **ATSB**.

This is a **Surveillance [Remote] Audit [Year 1]**, 2nd year of certification to assess performance & maintenance of the management system & continued certification of **ATSB** under the Standard MSPO2530-3:2013 General Principles for Plantations & Organized Smallholders & scope is **Individual Certification**.

This Audit which was scheduled earlier to be conducted onsite in September 2020 was forcibly delayed a few times due to compliance requirements of COVID 19 MCO [movement control order] enforced by government authorities of Sarawak & Malaysia. Additionally, the plantation also had undergone a period of inactivity of operations in compliance to requirements of the authorities. Remote Audits options were assessed since; however, then it was rated as **high risk**; hence, the plan was shelved.

Upon various and continued communications between CB and **ATSB**, and further reassessment, the planned Onsite Audit was changed to Remote Audit to ensure regulatory compliances to national COVID 19 Pandemic MCO [movement control order] and regulations enforced by the SDMC [Sarawak Disaster Management Committee].

Guidance documents for this Remote Audit is MPOCC Version 3 Updated Circular [22 March 2021]

Guidance on remote audits due to Covid 19 Pandemic Restrictions.

Risk Assessment was conducted and it was determined prior to conducting the audit that **ATSB** is categorized as **low to medium risk entity** and qualify to be audited remotely.

ICT tools and audit medias in use during this Audit include zoom meetings, google drive for uploading documents, emails, whatsapp chat group for Auditors & Auditees [clients] personnel, postings of realtime photographs evidence and other relevant virtual communication tools etc.

The assessment method follows principles of 3P (Paper, Practice & People)

This certification assessment is a sampling process where management systems effectiveness & efficiency are confirmed via an Audit Trail that the Auditor established to make an accurate conclusion.



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ADA TENAGA SDN BHD
[342300-K]

BQAS CERTIFICATION [M] SDN BHD [1179994-X]

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Standard: MS 2530-3:2013

Remote Audit

Report Date: 05 09 2021

The following are pertinent information on **ATSB**:

No of Employees	<ul style="list-style-type: none"> 18 employees:
MPOB License No / Expiry date	<ul style="list-style-type: none"> No: 5411 4300 2000; Expiry: 31 07 2022
Date of Establishment	<ul style="list-style-type: none"> 2006
Certified Area	<ul style="list-style-type: none"> 297.69 hectares
FFB Actual Production Volume 2020	<ul style="list-style-type: none"> 3458.97 MT
FFB Estimated Production Volume 2021	<ul style="list-style-type: none"> 3500.00 MT

The Surveillance Audit was conducted on 18 - 19 06 2021; 2 Auditors; 4 mandays.

The purpose of this Audit is to evaluate the implementation, including effectiveness, and continuous compliance to MSPO requirements of **ATSB** management systems.

Assessments were done on management system documentation & compliance, estates facilities and palm oil production activities & operations. Information & data were systematically gathered & documented from online interviews, realtime photos as evidence & review of documentations and records.

There were 4 [four] findings in this Surveillance Audit; OFI [opportunity for improvements]; under Criterion 4.6.1: Site management; Criterion 4.1.4: Continual improvement; Criterion 4.4.1: Social impact assessment (SIA); Criterion 4.4.4: Employees' safety and health Corrective Action reports on these findings are raised on 16 06 2021 and closed out on 30 08 2021.

In this Audit, the Auditors also determined that actions to be taken on findings in initial certification audit had been implemented satisfactorily and in compliance with requirements of the Standards.

Estate employees are remunerated in compliance with Employment Act & minimum wage regulations; and living & housing conditions in the staff housing and facilities continue to comply with standard requirements of health & safety regulations & the relevant Housing Act.

Available amenities in **ATSB** include treated water, electricity, telecommunication services and waste disposal services.

ATSB management systems has complied & conformed to MSPO Certification standards, conditions & requirements.

Conclusively, the Lead Auditor therefore recommended that **ATSB** certification under MSPO Standards MS2530-3:2013 Part 3 – General Principles for Oil Palm Plantations & Organized Smallholders to be continued and maintained.



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[342300-K]

BQAS CERTIFICATION [M] SDN BHD [1179994-X]

Ref No: : BQ/ATSB/SVA01/06/21

Standard: MS 2530-3:2013

Remote Audit

Report Date: 05 09 2021

1.0. INFORMATION: CERTIFICATION ASSESSMENT

1.1.	Type of Certification Assessment	<input type="checkbox"/>	Initial Certification / Main Audit
		<input checked="" type="checkbox"/>	Annual Surveillance Audit [Year 1]
		<input type="checkbox"/>	Re-certification Audit
1.2.	Scope of MSPO Certification	<input checked="" type="checkbox"/>	Production of Sustainable Fresh fruit Bunch from:
			Total Planted Areas Total Certified Areas
	Ada Tenaga Sdn Bhd		274.69 hectares 297.69 hectares
1.3.	MSPO Standards	<input checked="" type="checkbox"/>	PART 3: MS2530-3:2013

2.0. INFORMATION: CERTIFIED ENTITY

Company Name & Reg. No:	ADA TENAGA SDN BHD. 342300-K		
Main Address:	No. 25, LORONG 1, JALAN LANANG, 9600 SIBU, SARAWAK.		
Site Name:	ADA TENAGA SDN BHD.		
Primary Function:	<input checked="" type="checkbox"/> Plantation/Organized Smallholders		
Site Address:	25 ½ Miles, Ulu Oya Road, Lot 1 690, Pasai Siong Land District, 96000, Sibul Sarawak.		
Management Contact Details			
1.	Name: JOHNSON TIU	Job Title: PENGARAH	
	Mobile: 014 888 4555	Tel: 084 315 678	Email: adatenaga@smtgroup.com.my
2.	Name: LING LI JIA	Job Title: ADMIN ASSISTANT	
	Mobile: 011 5857 8566	Tel: 084 315 678	Email: adatenaga@smtgroup.com.my
Headcount:	Foreign: 7	Local: 11	General Workers: 11 Total: 18
MS 2530-3:2013 General Principles for Plantations & Organized Smallholders			
MPOB License No: 5411 4300 2000	Expiry Date: 31/07/2022		
Scope of Activity: MEMBELI DAN MENGALIH FFB			
Date of Establishment: 2006	Geo-Coordinates: N2°34'08" E112°03'25.92"		
Certified Area: 279.69HA	Planted Area: 274.69HA		
FFB Production (actual) 2020: 3458.97 MT	FFB Production (estimate) 2021: 3500.00 MT		
Sources of FFB: OWN ESTATE	Main FFB purchaser: DELTA PELITA SEBAKONG SDN BHD. (MILL).		
No of Planting Blocks: 14 BLOCKS	No of Palm trees: 34,361 TREES.		



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Standard: MS 2530-3:2013

Remote Audit

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Palm Species: GH 10%M FELDA 20%, AAR 50%, SK20%	Age Range of Palm Trees: 5 TO 15 YEARS OLD.
Topography: UNDULATING, ELEVATION: 120M. - 8.2M.	Soil Type: Largely shallow skeletal soils & red yellow podzols
Land Status: Ownership:	<input type="checkbox"/> Rented <input checked="" type="checkbox"/> Own Land <input type="checkbox"/> Joint Venture
Validity/Date of Certification:	1st Sept 2019 to 30th Aug, 2024

3.0. ASSESSMENT METHODOLOGY

This certification assessment is a SAMPLING process where management systems effectiveness & efficiency are confirmed via an audit trail that the Auditors established to make an accurate conclusion.

Information gathering Data collection	<ul style="list-style-type: none"> ICT tools and audit medias in use during this Audit include zoom meetings, google drive for uploading documents, emails, whatsapp chat group for Auditors & Auditees [clients] personnel, postings of realtime photographs evidence and other relevant virtual communication tools etc.
Assessment method	<p>Paper</p> <ul style="list-style-type: none"> Assessing past implementations from records, reports of the management system <p>Practice</p> <ul style="list-style-type: none"> Assessing current implementation from evidence collection on current practices <p>People</p> <ul style="list-style-type: none"> Assessing future maintenance from interviewing online the auditee personnel on understanding & assessing competencies.

Surveillance Audit		Audit Findings Classification	
Term	Meaning	Description	
YES	Compliance	•	Fulfilled requirement of audited standard
OFI	Opportunity for improvements	•	Demonstrate conformity. There are, however, improvement opportunity identified that will benefit the organization
NO (minor NC)	Minor non conformity	•	Non-compliance to standard requirements or company's SOP; or are issues that when combined, jeopardized the functioning of the system



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NO (major NC)	Major non conformity	•	Demonstrate absence or total breakdown of system to meet standard requirement, or a number of minor NC against a clause of standard requirements / at a particular area of last assessment that are not effectively addressed will be classified as major NC.
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4.0. ASSESSMENT PROCESS

The assessment process was preceded by/with **Risk Assessment of the certified entity** to determine that the Audited Entity qualify to be audited vide **Remote Audit**. BQAS had assessed that surveillance audit 01 of **Ada Tenaga Sdn Bhd** is classified as **low to medium risk**.

4.1. AUDIT TEAM

Assessment Year	Name	Role
Surveillance Year 01	Wilfred Landong	Lead Auditor
	Robert Tella Gunjom	Auditor

4.2. AUDIT PLAN

4.2.1. AUDIT OBJECTIVES

Surveillance Audit Year 01

- Changes to the certified client and its management system
- Verification of continuous management system implementation
- Review of effectiveness of measures arising from the previous audit (if applicable)
- Confirmation of fulfillment of certification requirements
- Enquiries on aspects of certification (Complaints)
- Review of any client's statements with respect to its certified operations (promotional material, website, use of BQAS logos and marks, use of the certificate)
- Customer specific requirements

4.2.2. ASSESSMENT SITES / PROGRAMS / PARAMETERS

MS2530-3:2013	General Principles for Plantations & Organized Smallholders
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**4.2.2.1. Assessment Sites**

Remote Assessments were performed on:

- Documentations & records
- Estate – field sites / activities
- Estate – processes, stores, waste & water management, workshop and related facilities
- Staff facilities – housing, amenities etc.

4.2.2.2. Assessment Program

Date: 18 - 19 06 21

No of Auditors: 2

No of Mandays: 4

Day 1

- Opening Meeting
- Review Certification Audit Report Year 01
- Documentation Audit / Record Review
- Estates – facilities review (chemical, schedule waste stores, workshop, etc.)
- FFB evacuation process

Day 2

- Assessment/review of staff/workers housing & living conditions, facilities & amenities, domestic waste treatment etc.
- Documentation Audit continued
- Closing meeting
- Presentation of Audit Checklist / Report

4.2.2.3. Assessment Parameters

- Evaluate implementation, including effectiveness of the management system
- Information & evidence about conformity to all requirements
- Performance monitoring, measuring, reporting
- Reviewing against key performance objectives & targets
- Performance as regards legal compliance
- Operational control of the client's process
- Internal auditing & Management review
- Management responsibilities for policies
- Links between the normative requirements, policy
- Competence of personnel
- Customer specific requirements
- Traceability of FFB
- Use of PPE / Safety & Health training program
- Revisit other points/areas of buffer zone, Riparian reserves, boundaries
- Implementation of Policies & procedures at all stores (fertilizer, chemical, schedule waste store)
- Improvements to workers' quarters – health & safety
- Infrastructure / roads & drainage / natural water management



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Remote Audit

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- Continuous improvement plan & implementation
- Implementation of Best practices
- Implementation of environmental management

5.0. SUMMARY OF ASSESSMENT RESULTS

5.1. KEY FINDINGS

Table:

Principles	P1	P2	P3	P4	P5	P6	Total
No of NC: Major							
No of NC: Minor							
No of OFI: Opportunity for Improvement	1			2		1	4
Total	1			2		1	4

Finding No 1.

Criterion 4.1.4: Continual improvement

4.1.4.2	The company shall establish a system to improve practices in line with new information and techniques or new industry standards and technology, where applicable, that are available and feasible for adoption.	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major	System to improve the following established: <ul style="list-style-type: none"> • Soil management - Apply principles of best practices to prevent soil erosion, improve soil health, avoid soil damage due to compaction. • Water management - Adopt latest techniques to measures to improve water quality from waste water discharge and agriculture inputs. <p>OFI: CIP from previous report of 2019 audit, evidence of implementation including costing are not available.</p>
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Finding No 2

PRINCIPLE 4 SOCIAL RESPONSIBILITY, HEALTH, SAFETY & EMPLOYMENT CONDITIONS

Criterion 4.4.1: Social impact assessment (SIA)

Indicator	Requirement	Compliance	Findings
4.4.1.1	Social impacts should be identified and plans are implemented to mitigate the negative impacts and promote the positive ones.	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input type="checkbox"/> NC - Minor	Social impact identified in AT/MSPO/006-02 and AT/MSPO/006-03.



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		<input type="checkbox"/> NC - Major	No evidence of any plan document for implementation of any mitigation programs since 2019 stage 2 audit. NC Minor - No corrective action taken on stage 2 2019 OFI audit finding
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Finding No 3

Criterion 4.4.4: Employees' safety and health

A.	Employees trained in First Aid should be present at all field operations. A First Aid Kit equipped with approved contents should be available at each worksite.	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major	The previous appointed qualified first aid officer have left the company. OFI: No replacement yet during this audit
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Finding No 4


PRINCIPLE 6

BEST PRACTICES

Criterion 4.6.1: Site management

4.6.1.3	A visual identification or reference system shall be established for each field.	<input type="checkbox"/> Compliance <input checked="" type="checkbox"/> OFI <input type="checkbox"/> NC - Minor <input type="checkbox"/> NC - Major	Sample of field marking a. Bloc/Phase: 3 b. Planted Year: NA c. Planted Hectare: 8.62HA d. Total Palm Stand: NA e. Stand/ha: NA f. Planting material: NA OFI: To provide more details for every block.
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5.2. AUDIT CONCLUSION

Summary Statement of Lead Auditor	Signature
<p>The purpose of this Surveillance Audit 01 is to evaluate the implementation, including effectiveness, of ADA TENAGA SDN BHD [ATSB] management systems and that the requirement of the Standards MS2530-3:2013 is fulfilled.</p> <p>There were four (4) findings during this Remote Audit. ATSB had continuously conformed and complied to the requirements of the MSPO Standards.</p> <p>In conclusion, the Auditors recommend the Certification ADA TENAGA SDN BHD [ATSB] under the MS2530-3:2013 Part 3 General Principles for Organized Smallholders and Palm Oil Plantation be maintained</p>	 Wilfred Landong Date: 19 06 2021



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Standard: MS 2530-3:2013

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5.3. ACKNOWLEDGEMENT BY CERTIFIED ENTITY


Acknowledgement by Auditee	Signature
This is to acknowledge and confirm the Surveillance Remote Audit [SVA01] Assessments described in this Report and the Acceptance of the Contents and Findings in the said Audit Report.	 Ms. Ling Li Jia Admin Assistant 22 06 2021

5.4. CORRECTIVE ACTION REPORTS & CLOSURE

There were 4 [findings in this Surveillance Audit. CAR was raised and the findings were closed out by the Lead Auditor on 30 08 2021

6.0. OFFICIAL SIGN OFF

6.1. ASSESSMENT RECOMMENDATION BY LEAD AUDITOR

Based on the Findings/Action taken by Auditee/Closures above, ADA TENAGA SDN BHD [ATSB] had been able to demonstrate and improved on its continual compliance to and with requirements of the MSPO MS2530-3:2013 Standard: General Principles for Plantations & Organized Smallholders. Therefore, it is recommendation of the Audit team that the Certification of ADA TENAGA SDN BHD [ATSB] under MSPO MS2530-3:2013 Standard be maintained.	 Wilfred S Landong Date: 30 08 2021
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6.2. ASSESSMENT REVIEW BY TECHNICAL REVIEWER

STATEMENT & CONFIRMATION

I/the undersigned, being the Technical Reviewer, confirm that I have examined thoroughly all contents of the Report in its' entirety.

I confirm that, to the best of my knowledge the information and conclusions included in this report have been prepared in compliance with the Standards requirements; and done in good faith and that the Lead Auditor recommendations had been based upon this information. I, hereby confirm that, **ADA TENAGA SDN BHD [ATSB]** Certification under the Standard MS2530-3:2013 be maintained.

Signed:



Patrick Sibat Sujang
04 09 2021



7.0. CONCLUSION

7.1. CERTIFICATION: BQAS MANAGEMENT

In reference to MS 2530-3:2013, the BQAS Management hereby approved of:

- Issuance of the certificate.
- Issuance of the certificate as soon as implementation of corrective action(s) has been demonstrated.
- Maintenance of the certificate.**
- Maintenance of the certificate as soon as implementation of corrective action has been demonstrated.

7.2. PLAN FOR NEXT SURVEILLANCE AUDIT

SVA 02 – tentatively to be in MARCH/ APRIL, 2022.

8.0. ATTACHMENTS

Nil

FOOTNOTES

All audit findings are based on a sampling process, targeted towards reliable evidence for effective implementation and compliance of the management system. Where applicable findings and required corrective action were or will be agreed upon with the responsible managers or management representatives, steps have been or will be defined to resolve such non-conformity. Further business aspects may exist, positive or negative, which have not been reviewed by the audit team. It is the organization's responsibility to investigate and evaluate the potential impact and scope of findings, thus continuously ensuring full compliance to the applied standard(s).