



# MSPO SURVEILLANCE PUBLIC SUMMARY REPORT [YEAR 01] 2021

## SARE PLANTATION SDN BHD [783210-M]

**Main Office Address:**

No 45, 1st Floor, Jalan Masjid Lama, 96100, Sarikei, Sarawak

**Site Address:**

NCR, Ulu Sg Sentebu, Sentebu, 3km, Jalan Sare, 96100, Sarikei Sarawak.



### BQAS Certification [M] Sdn Bhd

Lot 7823, Sublot 6, 2<sup>nd</sup> Floor, Block A, King Center, Simpang Tiga, 93350, Kuching, Sarawak.

Tel: 082 572 043

Email: [bqascertification@gmail.com](mailto:bqascertification@gmail.com)

Website: [www.bqas.com.my](http://www.bqas.com.my)

Accreditation No: ACB MSPO CB15

**MSPO SURVEILLANCE PUBLIC SUMMARY REPORT Year 01: 2021****SARE PLANTATION SDN BHD**  
**[783210-M]**

BQAS CERTIFICATION [M] SDN BHD [1179994-X]

Ref No: : BQ/SPSB/SVA01/06/21

Standard: MS 2530-3:2013

**Remote Audit**

Report Date: 04 09 2021

**CERTIFIED ENTITY**

<b>MSPO Standards</b>	<input checked="" type="checkbox"/> <b>MS2530-3:2013</b> <b>General Principles for Palm Oil Plantations &amp; Organized Smallholders</b>	
<b>Type of Certification:</b>	<input checked="" type="checkbox"/> <b>Individual</b>	
Project Ref No:	BQ/SPSB/SVA01/06/21	
MPOB License No:	5390 1100 2000	
MSPO Certificate No:	BQAS 007	
MSPO Certificate Validity:	01 09 2019 to 31 08 2024	
HQ Office Address:	No 45, 1st Floor, Jalan Masjid Lama, 96100, Sarikei, Sarawak	
Site Address:	NCR, Ulu Sg Sentebu, Sentebu, 3km, Jalan Sare, 96100, Sarikei Sarawak.	
Contact Person / Job Title:	Mr Wong Hua Ting	Managing Director
Telephone / Mobile:	084 655 088	013 814 0319
Email / Website:	huating1961@gmail.com	
Contact Person / Job Title:	Mdm Su Si Chieng	Executive
Telephone / Mobile:	084 655 088	016 851 0098
Email / Website:	susic91she@hotmail.com	

**CERTIFICATION BODY****BQAS CERTIFICATION [M] SDN BHD [1179994-X]**

Office Address:	Lot 7823, Sublot 6, 2n Floor, Block A, Kings' Center, Simpang Tiga, 93350, Kuching Sarawak.	
Contact Person / Job Title:	Managing Director	
Telephone / Mobile:	+6 082 572043	
Lead Auditor:	Wilfred S Landong	
Technical Reviewer:	Maxwell S Landong	

Disclaimer:

This Report (inclusive of enclosures & attachments) had been prepared for the exclusive use and benefits of the addressee(s) and solely for the purpose for which it was intended. Unless BQAS provide prior written consent, no part of this report should be reproduced, distributed or communicated to any third party. BQAS would not accept liability if this report is used for an alternative purpose from which it was intended, nor would we owe any duty of care to any third party in respect of this

**TABLE OF CONTENTS**

<b>NO</b>	<b>DESCRIPTION</b>	<b>PAGES</b>
	<b>Executive Summary</b>	<b>4 - 5</b>
<b>1.</b>	<b>Information: Certification Assessment</b>	<b>6</b>
<b>2.</b>	<b>Information: Certified Entity</b>	<b>6 - 7</b>
<b>3.</b>	<b>Assessment Methodology</b>	<b>7 - 8</b>
<b>4.</b>	<b>Assessment Process</b>	<b>8 - 9</b>
<b>4.1.</b>	Audit Team	
<b>4.2.</b>	Audit Plan	
<b>5.</b>	<b>Summary of Assessment Results</b>	<b>10 - 11</b>
<b>5.1.</b>	Key Findings	
<b>5.2.</b>	Summary Statement: Lead Auditor	
<b>5.3.</b>	Acknowledgement: Certified Entity	
<b>5.4.</b>	Corrective Actions: Certified Entity	
<b>6.</b>	<b>Official Sign-off</b>	<b>11 - 12</b>
<b>6.1.</b>	Assessment Recommendation: Lead Auditor	
<b>6.2.</b>	Assessment Review: Technical Reviewer	
<b>7.</b>	<b>Conclusion</b>	<b>12</b>
<b>7.1.</b>	Certification: BQAS Management	
<b>7.2.</b>	Plan: Next Surveillance Assessment	
<b>8.</b>	<b>Attachments</b>	<b>Nil</b>



## EXECUTIVE SUMMARY

**SARE PLANTATION SDN BHD [SPSB]** main office is located at No 45, 1st Floor, Jalan Masjid Lama, 96100, Sarikei, Sarawak. The Plantation site is located at Geo-coordinates **N2°04'26.0" E111°27'47.3"** with its' address at **Ulu Sungai Sentebu, Sentebu 3 km, Jalan Sare, 96100, Sarikei, Sarawak**; approximately 17 kilometers from Sarikei Town.

Established in **02 08 2007**, the Plantation has a **total certified area of 402.35 hectares** of undulating lowland terrain with mineral, alluvial type soil; **Total planted area 382.38 hectares** and 19.97 hectares is reserved land and riparian zones. Plantation lands are rented from the landowners from the local communities in Sare area, Sarikei.

This is a **Surveillance [Remote] Audit [Year 1]**, 2<sup>nd</sup> year of certification to assess performance & maintenance of the management system & continued certification of **SPSB** under the Standard MSPO2530-3:2013 General Principles for Plantations & Organized Smallholders & scope is **Individual Certification**.

This Audit which was scheduled earlier to be conducted onsite in October 2020 was forcibly delayed a few times due to compliance requirements of COVID 19 MCO [movement control order] enforced by government authorities of Sarawak & Malaysia. Additionally, the plantation also had undergone a period of inactivity of operations in compliance to requirements of the authorities. Remote Audits options were assessed since; however, then it was rated as **high risk**; hence, the plan was shelved.

Upon various and continued communications between CB and **SPSB**, and further reassessment, the planned Onsite Audit was changed to Remote Audit to ensure regulatory compliances to national COVID 19 Pandemic MCO [movement control order] and regulations enforced by the SDMC [Sarawak Disaster Management Committee].

Guidance documents for this Remote Audit is MPOCC Version 3 Updated Circular [22 March 2021]

Guidance on remote audits due to Covid 19 Pandemic Restrictions.

Risk Assessment was conducted and it was determined prior to conducting the audit that **SPSB** is categorized as **low to medium risk entity** and qualify to be audited remotely.

ICT tools and audit medias in use during this Audit include zoom meetings, google drive for uploading documents, emails, whatsapp chat group for Auditors & Auditees [clients] personnel, postings of realtime photographs evidence and other relevant virtual communication tools etc.

The assessment method follows principles of 3P (Paper, Practice & People)

This certification assessment is a sampling process where management systems effectiveness & efficiency are confirmed via an Audit Trail that the Auditor established to make an accurate conclusion.



# MSPO SURVEILLANCE PUBLIC SUMMARY REPORT Year 01: 2021

**SARE PLANTATION SDN BHD**  
**[783210-M]**

BQAS CERTIFICATION [M] SDN BHD [1179994-X]

Ref No: : BQ/SPSB/SVA01/06/21

Standard: MS 2530-3:2013

**Remote Audit**

Report Date: 04 09 2021

The following are pertinent information on **SPSB**:

No of Employees	<ul style="list-style-type: none"> <li>34 employees:</li> </ul>
MPOB License No / Expiry date	<ul style="list-style-type: none"> <li>No: 5390 1100 2000; Expiry: 30 04 2022</li> </ul>
Date of Establishment	<ul style="list-style-type: none"> <li>02 08 2007</li> </ul>
Certified Area	<ul style="list-style-type: none"> <li><b>402.35 hectares</b></li> </ul>
FFB Actual Production Volume 2020	<ul style="list-style-type: none"> <li>12583.51 MT</li> </ul>
FFB Estimated Production Volume 2021	<ul style="list-style-type: none"> <li>13000.00 MT</li> </ul>

The Surveillance Audit was conducted on 21 - 22 06 2021; 2 Auditors; 4 mandays.

The purpose of this Audit is to evaluate the implementation, including effectiveness, and continuous compliance to MSPO requirements of **SPSB** management systems.

Assessments were done on management system documentation & compliance, estates facilities and palm oil production activities & operations. Information & data were systematically gathered & documented from online interviews, realtime photos as evidence & review of documentations and records.

There was only 1 [one] findings in this Surveillance Audit; Minor NC [non-conformance]]; under Criterion 4.4.4: Employees' safety and health. Corrective Action reports on these findings are raised on 23 06 2021 and closed out on 29 08 2021.

In this Audit, the Auditors also determined that actions to be taken on findings in initial certification audit had been implemented satisfactorily and in compliance with requirements of the Standards.

Estate employees are remunerated in compliance with Employment Act & minimum wage regulations; and living & housing conditions in the staff housing and facilities continue to comply with standard requirements of health & safety regulations & the relevant Housing Act.

Available amenities in **SPSB** include treated water, electricity, telecommunication services and waste disposal services.

**SPSB** management systems has complied & conformed to MSPO Certification standards, conditions & requirements.

Conclusively, the Lead Auditor therefore recommended that **SPSB** certification under MSPO Standards MS2530-3:2013 Part 3 – General Principles for Oil Palm Plantations & Organized Smallholders to be continued and maintained.



# MSPO SURVEILLANCE PUBLIC SUMMARY REPORT Year 01: 2021

**SARE PLANTATION SDN BHD**  
**[783210-M]**

BQAS CERTIFICATION [M] SDN BHD [1179994-X]

Ref No: : BQ/SPSB/SVA01/06/21

Standard: MS 2530-3:2013

**Remote Audit**

Report Date: 04 09 2021

## 1.0. INFORMATION: CERTIFICATION ASSESSMENT

1.1.	Type of Certification Assessment	<input type="checkbox"/>	Initial Certification / Main Audit
		<input checked="" type="checkbox"/>	<b>Annual Surveillance Audit [Year 1]</b>
		<input type="checkbox"/>	Re-certification Audit
1.2.	Scope of MSPO Certification	<input checked="" type="checkbox"/>	<b>Production of Sustainable Fresh fruit Bunch from:</b>
			Total Planted Areas      Total Certified Areas
	<b>SARE PLANTATION SDN BHD</b>		<b>382.38 hectares      402.35 hectares</b>
1.3.	MSPO Standards	<input checked="" type="checkbox"/>	<b>PART 3: MS2530-3:2013</b>

## 2.0. INFORMATION: CERTIFIED ENTITY

Company Name & Reg No:	<b>SARE PLANTATION SDN BHD (783210-M)</b>		
Main Address:	No.45, 1 <sup>st</sup> Floor, Jalan Masjid Lama, 96100 Sarikei, Sarawak.		
Site Name:	Sare Plantation Sdn Bhd (located 15km from Sarikei Town)		
Primary Function:	<input checked="" type="checkbox"/> Plantation/Organized Smallholders		
Site Address:	Ulu Sungai Sentebu, Sentebu 3km, Jalan Sare, 96100 Sarikei, Sarawak.		
Management Contact Details			
1.	Name: Wong Hua Ting	Job Title: Managing Director	
	Mobile: 013 814 0319	Tel: 084 655 088	Email: huating1961@gmail.com
2.	Name: Su Si Chieng	Job Title: Executive	
	Mobile: 016 851 0098	Tel: 084 655 088	Email: susic91she@hotmail.com
Headcount:	Local: 12	General Workers: 22	Total: 34
<b>MS 2530-3:2013 General Principles for Plantations &amp; Organized Smallholders</b>			
MPOB License No: 5390 1100 2000	Expiry Date: 30 04 2022		
Scope of Activity: Menjual & Mengalih FFB#			
Date of Establishment: 02 08 2007	Geo-Coordinates:		
Certified Area: 402.35 HA	Planted Area: 382.38 HA		
FFB Production (actual) 2020: 12583.51 MT	FFB Production (estimate) 2021: 13000 MT		
Sources of FFB: own estate	Main FFB purchaser: Manis Oil Mill		
No of Planting Blocks: 39	No of Palm trees: 49,300		
Palm Species: Golden Hope 500, Felda Yam Gambae	Age Range of Palm Trees: 7 – 12 years		
Topography: undulating lowland	Soil Type: mineral, alluvial		
Land Status: Ownership:	<input checked="" type="checkbox"/> Rented <input type="checkbox"/> Own Land <input type="checkbox"/> Joint Venture		
Validity/Date of Certification: 01 09 2019 to 31 08 2024	Other Sustainability Certification: Nil		



**3.0. ASSESSMENT METHODOLOGY**

This certification assessment is a SAMPLING process where management systems effectiveness & efficiency are confirmed via an audit trail that the Auditors established to make an accurate conclusion.

Information gathering Data collection	<ul style="list-style-type: none"> <li>ICT tools and audit medias in use during this Audit include zoom meetings, google drive for uploading documents, emails, whatsapp chat group for Auditors &amp; Auditees [clients] personnel, postings of realtime photographs evidence and other relevant virtual communication tools etc.</li> </ul>
Assessment method	<p>Paper</p> <ul style="list-style-type: none"> <li>Assessing past implementations from records, reports of the management system</li> </ul> <p>Practice</p> <ul style="list-style-type: none"> <li>Assessing current implementation from evidence collection on current practices</li> </ul> <p>People</p> <ul style="list-style-type: none"> <li>Assessing future maintenance from interviewing online the auditee personnel on understanding &amp; assessing competencies.</li> </ul>

Surveillance Audit		Audit Findings Classification	
Term	Meaning		Description
YES	Compliance	•	Fulfilled requirement of audited standard
OFI	Opportunity for improvements	•	Demonstrate conformity. There are, however, improvement opportunity identified that will benefit the organization
NO (minor NC)	Minor non conformity	•	Non-compliance to standard requirements or company's SOP; or are issues that when combined, jeopardized the functioning of the system
NO (major NC)	Major non conformity	•	Demonstrate absence or total breakdown of system to meet standard requirement, or a number of minor NC against a clause of standard requirements / at a particular area of last assessment that are not effectively addressed will be classified as major NC.



# MSPO SURVEILLANCE PUBLIC SUMMARY REPORT Year 01: 2021

**SARE PLANTATION SDN BHD**  
**[783210-M]**

BQAS CERTIFICATION [M] SDN BHD [1179994-X]

Ref No: : BQ/SPSB/SVA01/06/21

Standard: MS 2530-3:2013

**Remote Audit**

Report Date: 04 09 2021

## 4.0. ASSESSMENT PROCESS

The assessment process was preceded by/with **Risk Assessment of the certified entity** to determine that the Audited Entity qualify to be audited vide **Remote Audit**. BQAS had assessed that surveillance audit 01 of **SARE PLANTATION SDN BHD** is classified as **low to medium risk**.

### 4.1. AUDIT TEAM

Assessment Year	Name	Role
Surveillance Year 01	Wilfred Landong	Lead Auditor
	Duke Ladin	Auditor

### 4.2. AUDIT PLAN

#### 4.2.1. AUDIT OBJECTIVES

##### Surveillance Audit Year 01

- Changes to the certified client and its management system
- Verification of continuous management system implementation
- Review of effectiveness of measures arising from the previous audit (if applicable)
- Confirmation of fulfillment of certification requirements
- Enquiries on aspects of certification (Complaints)
- Review of any client's statements with respect to its certified operations (promotional material, website, use of BQAS logos and marks, use of the certificate)
- Customer specific requirements

#### 4.2.2. ASSESSMENT SITES / PROGRAMS / PARAMETERS

MS2530-3:2013	General Principles for Plantations & Organized Smallholders
---------------	---

##### 4.2.2.1. Assessment Sites

Remote Assessments were performed on:

- Documentations & records
- Estate – field sites / activities
- Estate – processes, stores, waste & water management, workshop and related facilities
- Staff facilities – housing, amenities etc.



**4.2.2.2. Assessment Program**

Date: 21 - 22 06 21

No of Auditors: 2

No of Mandays: 4

- Day 1
- Opening Meeting
  - Review Certification Audit Report Year 01
  - Documentation Audit / Record Review
  - Estates – facilities review (chemical, schedule waste stores, workshop, etc.)
  - FFB evacuation process
- Day 2
- Assessment/review of staff/workers housing & living conditions, facilities & amenities, domestic waste treatment etc.
  - Documentation Audit continued
  - Closing meeting
  - Presentation of Audit Checklist / Report

**4.2.2.3. Assessment Parameters**

- Evaluate implementation, including effectiveness of the management system
- Information & evidence about conformity to all requirements
- Performance monitoring, measuring, reporting
- Reviewing against key performance objectives & targets
- Performance as regards legal compliance
- Operational control of the client's process
- Internal auditing & Management review
- Management responsibilities for policies
- Links between the normative requirements, policy
- Competence of personnel
- Customer specific requirements
- Traceability of FFB
- Use of PPE / Safety & Health training program
- Revisit other points/areas of buffer zone, Riparian reserves, boundaries
- Implementation of Policies & procedures at all stores (fertilizer, chemical, schedule waste store)
- Improvements to workers' quarters – health & safety
- Infrastructure / roads & drainage / natural water management
- Continuous improvement plan & implementation
- Implementation of Best practices
- Implementation of environmental management



# MSPO SURVEILLANCE PUBLIC SUMMARY REPORT Year 01: 2021

**SARE PLANTATION SDN BHD**  
[783210-M]

BQAS CERTIFICATION [M] SDN BHD [1179994-X]

Ref No: : BQ/SPSB/SVA01/06/21

Standard: MS 2530-3:2013

**Remote Audit**

Report Date: 04 09 2021

## 5.0. SUMMARY OF ASSESSMENT RESULTS

### 5.1. KEY FINDINGS

Table:


Principles	P1	P2	P3	P4	P5	P6	Total
No of NC: Major	0	0	0	0	0	0	0
No of NC: Minor	0	0	0	1	0	0	0
No of OFI: Opportunity for Improvement	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>

#### Finding No 1

##### Criterion 4.4.4: Employees' safety and health

A.	Records shall be kept of all accidents and be reviewed periodically at quarterly intervals.	<input type="checkbox"/> Compliance <input type="checkbox"/> OFI <input checked="" type="checkbox"/> <b>NC - Minor</b> <input type="checkbox"/> NC - Major	<b>No record of submission to MYKKP of JKPP form 8 2020 Report by SPSB during this Audit</b>
----	---	---	--

### 5.2. AUDIT CONCLUSION

Summary Statement of Lead Auditor	Signature
<p>The purpose of this Remote Surveillance Audit is to evaluate the implementation, including effectiveness, of <b>SARE PLANTATION SDN BHD</b> Oil Palm management systems [OPMS] and that the requirement of the Standards MS2530-3:2013 is fulfilled.</p> <p>There is 1 finding classified as NC [non-conformance] Minor in this Audit.</p> <p>Overall <b>SPSB</b> had continuously maintained and conformed to the requirements of the Standards MS2530-3:2013. It is recommended that the Certification of SPSB under the standard be maintained.</p>	  Wilfred S Landong Date: 22 06 2021



# MSPO SURVEILLANCE PUBLIC SUMMARY REPORT Year 01: 2021

**SARE PLANTATION SDN BHD**  
**[783210-M]**

BQAS CERTIFICATION [M] SDN BHD [1179994-X]


Ref No: : BQ/SPSB/SVA01/06/21

Standard: MS 2530-3:2013

**Remote Audit**

Report Date: 04 09 2021

## 5.3. ACKNOWLEDGEMENT BY CERTIFIED ENTITY


Acknowledgement by Auditee	Signature
<p>This is to acknowledge and confirm the Surveillance Remote Audit [SVA01] Assessments described in this Report and the Acceptance of the Contents and Findings in the said Audit Report.</p>	 <p>Mdm. Su Si Cheng Executive 23 06 2021</p>

## 5.4. CORRECTIVE ACTION REPORTS & CLOSURE

There was only 1 [one] finding in this Surveillance Audit. CAR was raised and the finding was closed out by the Lead Auditor on 29 08 2021

## 6.0. OFFICIAL SIGN OFF

### 6.1. ASSESSMENT RECOMMENDATION BY LEAD AUDITOR

<p>Based on the Findings/Action taken by Auditee/Closures above, <b>SARE PLANTATION SDN BHD</b> had been able to demonstrate and improved on its continual compliance to and with requirements of the MSPO MS2530-3:2013 Standard: General Principles for Plantations &amp; Organized Smallholders.</p> <p>Therefore, it is recommendation of the Audit team that the Certification of <b>SARE PLANTATION SDN BHD</b> under MSPO MS2530-3:2013 Standard be maintained.</p>	 <p>Wilfred S Landong Date: 30 08 2021</p>
--	---



## MSPO SURVEILLANCE PUBLIC SUMMARY REPORT Year 01: 2021

**SARE PLANTATION SDN BHD**  
**[783210-M]**

BQAS CERTIFICATION [M] SDN BHD [1179994-X]

Ref No: : BQ/SPSB/SVA01/06/21

Standard: MS 2530-3:2013

**Remote Audit**

Report Date: 04 09 2021

### 6.2. ASSESSMENT REVIEW BY TECHNICAL REVIEWER

#### STATEMENT & CONFIRMATION

I/the undersigned, being the Technical Reviewer, confirm that I have examined thoroughly all contents of the Report in its' entirety.

I confirm that, to the best of my knowledge the information and conclusions included in this report have been prepared in compliance with the Standards requirements; and done in good faith and that the Lead Auditor recommendations had been based upon this information. I, hereby confirm that, **SARE PLANTATION SDN BHD** Certification under the Standard MS2530-3:2013 be maintained.

Signed:

Patrick Sibat Sujang

03 09 2021

### 7.0. CONCLUSION

#### 7.1. CERTIFICATION: BQAS MANAGEMENT

In reference to MS 2530-3:2013, the BQAS Management hereby approved of:

- Issuance of the certificate.
- Issuance of the certificate as soon as implementation of corrective action(s) has been demonstrated.
- Maintenance of the certificate.**
- Maintenance of the certificate as soon as implementation of corrective action has been demonstrated.

#### 7.2. PLAN FOR NEXT SURVEILLANCE AUDIT

**SVA 02 – tentatively to be in MARCH/ APRIL, 2022.**

### 8.0. ATTACHMENTS

Nil

#### FOOTNOTES

*All audit findings are based on a sampling process, targeted towards reliable evidence for effective implementation and compliance of the management system. Where applicable findings and required corrective action were or will be agreed upon with the responsible managers or management representatives, steps have been or will be defined to resolve such non-conformity. Further business aspects may exist, positive or negative, which have not been reviewed by the audit team. It is the organization's responsibility to investigate and evaluate the potential impact and scope of findings, thus continuously ensuring full compliance to the applied standard(s).*